

### TO LOCATE NAMES IN INDEX

Determine first key-letter following initial letter in Family Name. Find section number in the column headed by said key-letter, opposite given name initial desired. Names not containing a key-letter will be located under "Misc." Corporations, etc., will be located under the first key-letter following the initial letter in the first word of the name, or if no key-letter, under "Misc." Always omit the article. "The."

Given Name Initials	Key Letters and Section Numbers					
	l	m	n	r	t	Misc.
A	11	12	13	14	15	16
B	21	22	23	24	25	26
C	31	32	33	34	35	36
D	41	42	43	44	45	46
E	51	52	53	54	55	56
F	61	62	63	64	65	66
G	71	72	73	74	75	76
HI	81	82	83	84	85	86
J	91	92	93	94	95	96
KL	101	102	103	104	105	106
M	111	112	113	114	115	116
NO	121	122	123	124	125	126
PQ	131	132	133	134	135	136
R	141	142	143	144	145	146
S	151	152	153	154	155	156
TUV	161	162	163	164	165	166
WXYZ	171	172	173	174	175	176
Corp., Etc.	181	182	183	184	185	186

NOTICE - All firm or corporate names beginning with the name of an individual are indexed according to the surname of the individual. Example: "George Washington Fire Insurance Co." indexed as "Washington, George, Fire Insurance Co." under "Corps., Etc."

All municipal or quasi-municipal corporations are indexed according to the distinctive municipal name. Examples: "City of Pittsburgh" indexed as "Pittsburgh, City of"; "School District of the Township of Hampton" indexed as "Hampton Township School District."

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Made By The Cott Index Company, Columbus, Ohio

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