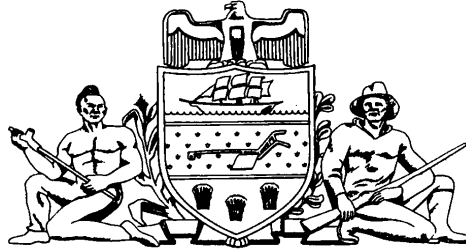


Dauphin County Prison

Harrisburg, Pennsylvania



2011
YEAR-END REPORT



DAUPHIN COUNTY PRISON YEAR-END REPORT 2011

presented to the

DAUPHIN COUNTY PRISON BOARD OF INSPECTORS

Commissioner Jeffrey T. Haste, Chairman

Commissioner Michael H.W. Pries

Commissioner George P. Hartwick, III

Judge Richard A. Lewis, Vice-Chair

Jack Lotwick, Sheriff

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Marie E. Rebuck, Controller

Magisterial District Judge William C. Wenner (Ex-officio Member)

Frank J. Lavery, Jr., Prison Board Solicitor

by

Dominick L. DeRose, Warden

April 2012

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DAUPHIN COUNTY PRISON
YEAR-END REPORT
2011

PART I

INTRODUCTION

WARDEN
DOMINICK L. DEROSE

DAUPHIN COUNTY PRISON

Commissioners
JEFF HASTE, CHAIRMAN
MIKE PRIES, VICE CHAIRMAN
GEORGE P. HARTWICK III

Chief Clerk/ Chief of Staff
LAURA E. EVANS, Esq.



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Warden
DOMINICK L. DeROSE

Deputy Warden/Treatment
ELIZABETH A. NICHOLS

Deputy Warden/Security
LEONARD K. CARROLL

TO: Commissioner Jeffrey T. Haste, Chair
Dauphin County Prison Board of Inspectors

RE: 2011 Year-End Report

In reviewing 2011, natural disasters including major flooding and an earthquake are first to come to mind -- especially the way staff responded and maintained the facility. Their dedicated and professional work performed during those challenges, and especially on a daily basis in dealing with a diverse and complex population should be commended. For the staff's tireless efforts, I thank them for their dedicated professionalism and all the work that they accomplished.

With the continued help of the Courts and other County departments, DCP's average population remained the same as it was in 2010. Although DCP's average length of stay in 2011 saw an increase of 3.3% to 83.6 days, the facility's recidivism rate again dropped from 79.1% in 2010 to 78.6% in 2011. In addition, with the female work release center now under its own director, DCP's average cost per day of housing an inmate decreased.

Of special note, since Act 22 medical billing has yet to be received, and the correctional officers' contract which expired on December 30, 2010 has yet to be settled, the year-end budget figures were projected for those two line items.

Pennsylvania's Right-To-Know Law, which continues to be a vehicle for inmates to request a myriad of documents, again required staff to devote an inordinate amount of time to research and respond. These requests increased 37% from last year and have increased 50% from the first full year of enactment.

As we look forward to another year, the staff and management of DCP continue their pledge to operate this facility in a safe and secure manner.

Following, for your review, are various reports, charts, and graphs containing information pertinent to the operations of DCP.

Respectfully submitted,

Dominick L. DeRose
Warden

DAUPHIN COUNTY PRISON

AN OVERVIEW

HISTORY...

As reported by *The Patriot-News*, the first Dauphin County jail was built on land which was “conveyed by John Harris, Jr., to the county commissioners for public use when the town was first laid out.” It was torn down in 1839, and a new building located at 223 Walnut Street in Harrisburg was begun in 1840 and completed in 1841. The Prison was renovated in 1901, with two tiers added; apparently overcrowding was a problem even then.

A County grand jury visiting the structure in 1920 found good conditions there but, nevertheless, recommended that the Prison be relocated to the suburbs near the county home. This was not accomplished until many years later after the escape of a condemned murderer – and when conditions of the physical plant had deteriorated badly. Of 160 cells in the jail in 1952, 18 cells could not be used, and major repairs to the heating, electrical, and plumbing systems were needed.

Dauphin County Prison was dedicated at the current site on June 23, 1956, and began to house inmates in 1957. It had a rated capacity of 164. Subsequent renovations and expansions in 1979 (E and F Blocks), 1986 (Spring Creek Center), 1991 (the Pre-Release Center), and 1994 (the Pod) increased single cell capacity to 716. That capacity was decreased to 508 on November 9, 1999, when, due to deterioration, the Pre-Release Center was taken out of service, and all inmates housed in that temporary structure were relocated to other housing areas of the Prison.

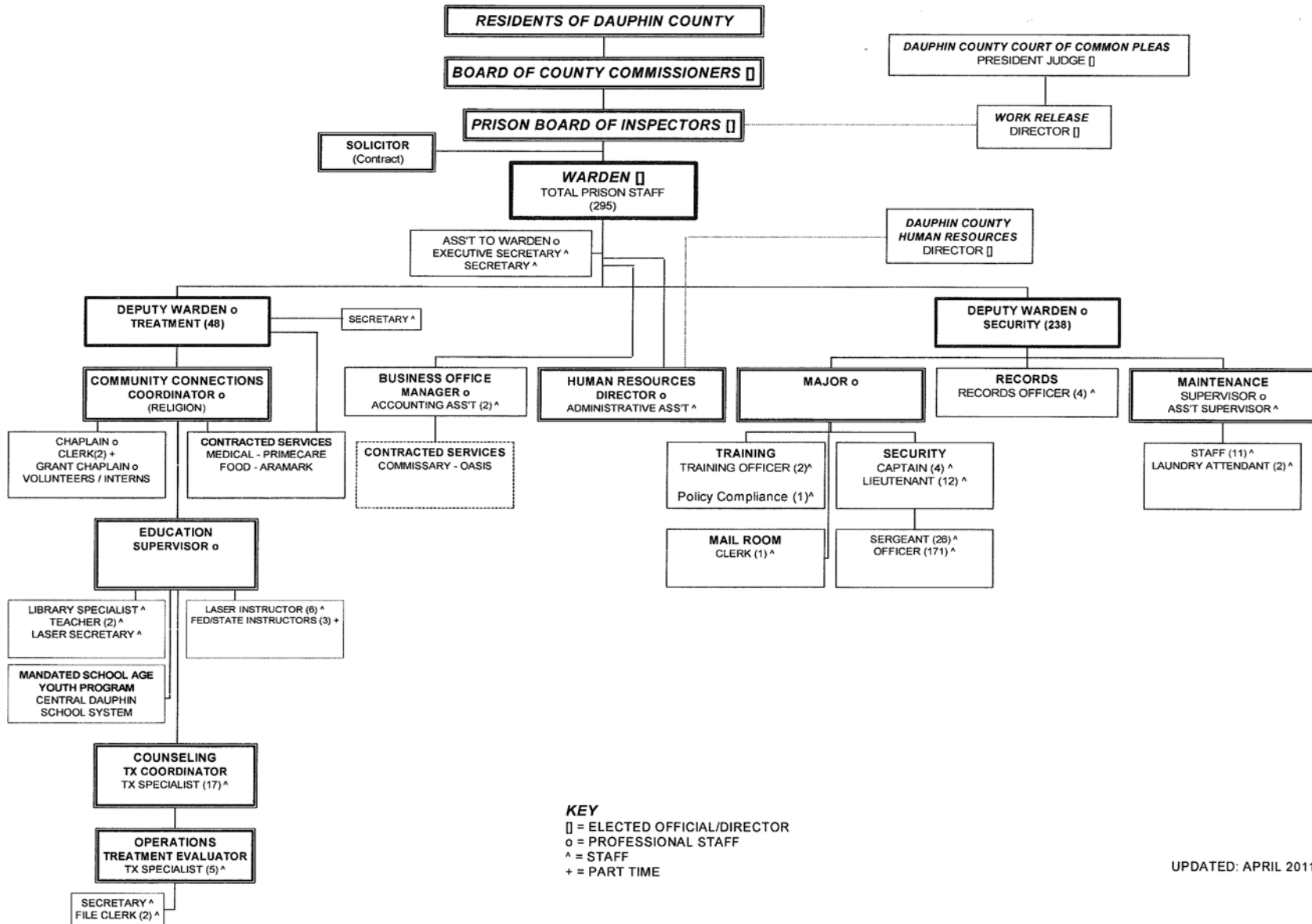
ORGANIZATION...

Oversight responsibility for the Dauphin County Prison is invested in The Board of Prison Inspectors (Prison Board), which includes the three County Commissioners, the President Judge of the Court of Common Pleas (or designee), the District Attorney, the Controller and the Sheriff. Also included, as an ex-officio member, is a representative for the Magisterial District Judges. This Board, which sets policy for the Prison, meets on a monthly basis to hear reports from Prison staff and make necessary decisions.

The Warden is charged with the responsibility of overseeing the daily operations of the Prison. There are two operational divisions within the Prison which report to the Warden: security and treatment. Each of these is directed by a Deputy Warden and sub-divided into a number of sections. Three contracted providers also work with the Prison: PrimeCare Medical, Inc., provides medical services; ARAMARK provides food service; and OASIS provides inmate commissary services. Helping with the education of inmates is Central Dauphin School District, which provides staff to address the needs of incarcerated juveniles (under age 18 or special needs students under age 22), who have not received their high school diploma.

Volunteers and interns, although not technically Prison employees, are very important to the smooth functioning of Dauphin County Prison. Volunteers offer assistance with intake, religious, and counseling activities, while interns provide service in needed areas.

DAUPHIN COUNTY PRISON



UPDATED: APRIL 2011

DAUPHIN COUNTY PRISON
YEAR-END REPORT
2011

PART 2

SECURITY

MAINTENANCE

RECORDS

DEPUTY WARDEN
LEONARD K. CARROLL

SECURITY YEAR-END MESSAGE 2011

Leonard K. Carroll, Deputy Warden

The Security staff at Dauphin County Prison continues to be and will strive to remain a dedicated unit, providing a safe and secure facility for not only the inmates housed here but also the staff, visitors and the citizens of Dauphin County.

CID Requests:

In 2011, there were 88 requests for investigations forwarded to the Criminal Investigation Division of the Dauphin County District Attorney's Office. These requests included: assaults, contraband, threats against staff and the public, as well as information obtained by Prison staff that would aid the Detectives in the performance of their jobs.

Organized Response:

In 2011, there were 136 video recorded incidents at Dauphin County Prison. These incidents included, but were not limited to:

- Cell extractions
- Placement of inmates in restraint chair
- Removal of disruptive inmates from housing area
- Court-ordered blood draws and/or DNA testing

The video recorded incidents are those incidents in which there was time and/or warning so as to have a prepared and organized response to the situation. There were numerous situations where time and circumstances did not permit an organized response and/or video recording.

Inmate Disciplinary Reports:

1760 Number of disciplinary reports written in 2011
1310 Number found "Guilty" by Courtline
301 Number of inmates released from Prison before Courtline was run
149 Number of inmates found "Not Guilty" by Courtline

Criminal Proceedings Held at Dauphin County Prison:

Note: The following numbers are not absolute due to various ways of tracking hearings and individual inmates having multiple cases being heard at the same time

5858 Number of Cases at Central Court
1270 Number of Guilty Plea Hearings and/or Revocation Hearings
628 Number of Capias/Rule 150 Hearings
328 Number of Video Arraignments
230 Domestic Relations Office Hearings

Miscellaneous:

- 1272 Number of urine specimens pulled for drug testing of inmates
- 1129 Number of clean (negative) urine specimens
- 143 Number of dirty (positive) urine specimens from recent commitments
- 2 Number of disciplinary reports issued to inmates with dirty (positive) urine specimens

Manpower Breakdown:

The following manpower comparison is based on yearly average hours.

PAID TIME OFF MANPOWER NUMBERS FOR 2011

MONTH	STAFFING QUOTA	PTO (Approved & Prescheduled)	PTO (Unapproved & Prescheduled)	PTO (Unapproved & Unscheduled)
JAN	116	458	130	28
FEB	121	440	193	22
MAR	116	399	190	23
APR	117	413	148	14
MAY	116	456	201	15
JUN	116	496	192	5
JUL	117	506	205	4
AUG	115	473	183	1
SEP	114	369	199	2
OCT	114	330	197	4
NOV	114	395	159	1
DEC	116	415	232	1
TOTAL	1392	5150	2229	120
AVG.	116	429	186	10
2010 to 2011	No change	+10.85%	-2.11%	-50%

NOTE: Staffing Quota is the minimum staffing needed per day, per shift.

SECURITY TRAINING REPORT 2011

James C. Hinkley, Training Officer

Accomplishments are attainable only with an array of cooperation from a wide variety of departments. In reflecting on this past year, I extend my gratitude and appreciation to the Prison Administration, my fellow Training Officer Mark Salvatore, and the numerous Adjunct Instructors, Department Heads, and Support Staff, without whose assistance it would have been immensely difficult to meet the operational standards and training requirements of the Prison.

Throughout this year, all staff received the Policy Update on Pregnant Female Restraints, Fire Safety Training, updated American Red Cross Workplace CPR and AED Training, and Inmate Suicide Prevention. Additionally, uniformed staff received annual Firearms Qualification and OCAT (Oleoresin Capsicum Aerosol Training). The Training Department facilitated one 80-hour basic orientation program for 16 newly-hired Correctional Officers. The FST (Fire Suppression Team) members, while maintaining their EMT (Emergency Medical Technician) certification credits, were actively involved in community outreach training by providing first aid training and fire safety instruction to other county agencies and community organizations. In addition, the training needed by the transport officers was augmented with 40 hours of classes, which included annual and bi-annual qualification, subject restraint considerations, PPCT (Pressure Point Control Tactics, Inc.) weapons retention and disarming techniques, stress fire, and transport policy and procedures. Training was conducted in a manner to minimize the effect on overtime.

HRT (Hostage Rescue Team) members were involved in the following programs and activities: cell extraction training, firearms instruction, range safety officer duties during in-service firearms re-qualification, leadership of cell extraction teams and performance as adjunct firearms instructors for basic orientation.

Eight staff members attended the Northeast Regional Gang Conference held in Baltimore. The information they received was presented during a meeting to senior staff.

On May 6, 2011, the Prison was invited to enter a team in a newly-created law enforcement handgun tournament sponsored by the Swatara Township Police Department. The tournament included a team event and an individual competition. The Prison's squad won handily in the team event.

This year's Dauphin County 13th Annual Firearms Competition dawned with cloudy skies and showers and the threat of torrential downpours. Upon the initial briefing, it was quite apparent the competitors were prepared to endure the conditions to attempt revenge on the Prison's unwavering prior successes. Upon completion of the tournament and having endured the wind and rain, the Prison's Team #1 would not be defeated. They steadfastly maintained their untarnished record of winning the team competition but fell one point short of the overall individual scoring event, which went to Officer Hicks of the Lower Paxton Twp. Police Dept.

Year 2011

<i>CLASS / TITLE</i>	<i>CLASS HOURS</i>	<i>CLASSES</i>	<i>PARTICIPANTS</i>	<i>TOTAL HOURS</i>
CO Trainee Basic Training Academy	200	6	18	3600
Non-Security Staff Basic Training	120	3	3	360
CO Trainee Basic Orientation	80	1	16	1280
American Red Cross Instructor Update	8	1	2	16
Fire Safety Training	1	106	387	387
American Red Cross Adult/Child/Infant CPR & AED	4	67	337	1348
OCAT Re-Certification	1	15	96	96
Transport Officer Training	8	14	70	560
Front Sight Defensive Handgun	45	1	1	45
Annual Firearms Re-Qualification	2	24	101	202
Firearms Instructor Annual Qualification	8	1	4	32
HRT Tactics / Training	8	11	10	80
CERT Tactics / Training	8	8	9	72
FST Tactics / Training	8	6	10	80
Northeast Regional Gang Conference	32	1	8	256
Suicide Prevention and Intervention	2	12	293	586
<i>TOTAL</i>	<i>535</i>	<i>277</i>	<i>1365</i>	<i>9000</i>

ADDITIONAL STAFF TRAINING 2011

Throughout 2011, Dauphin County Prison employees attended workshops, seminars and conferences on a variety of work-related topics. Dauphin County is committed to providing Prison staff the opportunity for development and professional growth. The trainings ranged from one-hour training sessions to multi-day seminars and afforded employees the opportunity to keep themselves up to date on innovations in the field of corrections. Many of these seminars were provided at little or no cost to Dauphin County. The following is a summary of additional staff training in 2011:

Number of Employees	Number of Seminars	Topics
150 Administrative Staff/ Supervisory Staff	19	PA County Corrections Association Spring & Fall Conference; County Commissioners' Association of PA Prison Risk Management Seminar; Gang Information Sharing Conference; PA Society of Human Resources Management Legislative/Legal Conference; Human Resources Professionals of Central PA Fall Legal & Legislative Conference; PA State & County Liaison Meeting; PA Department of Corrections Security Threat Group & Prison Radicalization Training; Crystal Reports Training; ACT 81 Training; Report Writing Do's and Don'ts; Effective Leadership (7 Leadership Imperatives); Facebook Faux Pas – Dangers of Social Media; and a Security Threat Group Update.
11* Treatment Staff (Counseling, Operations, Education, Religion)	8**	MAGLOCLIN Gang Information Sharing Conference; Responding to HIV/AIDS Throughout the Lifespan; PA Association of Probation & Parole – Veterans in the Criminal Justice System; The Addition Process; Fetal Alcohol Spectrum Disorders; Using Humor and Laughter when Working with Substance Abuse Disorders; and Algebra Lesson Study.

*New Correctional staff also undergo Basic Training at the PA Department of Corrections Training Academy as indicated in the preceding report submitted by Training Officer James Hinkley. As such, the individuals who attended Basic Training are not included in the above table.

**Other trainings for the Treatment Department were coordinated by the individual supervisors and are identified in their respective reports.

Additional Staff Training Report prepared by Mark A. Templeton, PHR, Director of Human Resources

MAINTENANCE DEPARTMENT

2011

David Coldren, Maintenance Supervisor

During 2011, the Dauphin County Prison Maintenance Department continued to provide building maintenance, infrastructure maintenance and laundry services as follows:

- Provided seven-day-a-week, round-the-clock coverage of the maintenance of the Prison's physical plant and systems.
- Provided laundry and linen services to the inmate population, including personal laundry service for the inmate's non-prison-issued clothing.
- Completed approximately 3,048 assigned work orders, which corrected noted deficiencies found by the Prison staff, maintenance inspections and monthly inspection conducted by Security personnel.
- Completed scheduled preventative maintenance work orders for over 156 pieces of major equipment generated by the computerized preventative maintenance program presently in use at the Prison.
- Continued to work with other County departments in re-keying, lock repairs and key duplication service.
- Performed minor maintenance and weekly preventative maintenance to the Prison's fleet of nine vehicles.
- Continued to do all repairs and preventative maintenance of existing locks, door control and security systems in the Prison.
- In an ongoing effort, cooperated and supported the Information Technology Department in the expansion and modernization of communications and network wiring throughout the Prison facility. Wiring, fiber and related equipment were installed by in-house staff and staff of the Dauphin County Information Technology Department.
- Distributed janitorial supplies and equipment for inmates' use and maintained an inventory, distribution log and MSDS documentation of all chemicals used at the Prison.
- Through proper maintenance and monitoring, maintained compliance with appropriate State and other regulatory agencies (e.g., State boiler inspection, State UCC codes and local occupancy codes).

In addition to the specific duties listed for the Dauphin County Prison, the Prison Maintenance staff also:

- Performed maintenance services for Woodside Female Work Release Center.
- Provided grass cutting and landscaping work for Rutherford House.
- Provided snow removal for the Prison, Rutherford House, and Woodside Female Work Release Center.

Project completed by in-house Maintenance staff:

- Expanded the CCTV system to include cameras at the Woodside Female Work Release Center.

Capital project completed at the Prison:

- Complete replacement of fire detection and alarm system throughout the entire facility.

Ongoing energy conservation projects completed at the Prison in 2011:

- Completion of the new high voltage electrical feed to the Prison.
- Installation of separate, remote-monitoring/metering of the Area Agency on Aging kitchen, the Bulk Storage Warehouse, and the Prison.

RECORDS OFFICE REPORT

2011

TRANSACTIONS

Commitments:	5,869	Male -	4,779
		Female -	1,090
Releases:	5,848	Male -	4,772
		Female -	1,076
Sentenced to SCI:	370	Male -	342
		Female -	28
Weekend Inmates	0		
Federal Inmate Housing (Days):	15,704		

METHOD OF ADMISSIONS

Held for Hearing/Trial/Witness	3,801
Temporary Transfers from Other Institutions.....	704
County Parole Violators Returned.....	620
Sentenced by Court of Record.....	475
Held for Federal/State/Police Authorities.....	189
Work Release Escapees Returned	28
State Parole Violators Returned.....	27
Sentenced by Minor Judiciary	24
Permanent Transfer from Other Institution	1

METHOD OF RELEASES

Bail.....	1,435
Court Order.....	1,053
Holding Authority.....	899
Permanent Transfers to Other Institutions	825
Paroled by Court.....	603
Federal/State/Police Authorities	393
Sentenced to Department of Corrections	370
Expiration Maximum Sentence	189
Payment of Fines/Costs	40
Escapes (Work Release)	28
Paroled by State Board of Probation/Parole	11
Furlough.....	1
Deaths (Other than Suicides).....	1
Suicides.....	0
Escapes (DCP).....	0

Monthly Population Summary – 2011
(Including Male and Female Work Release)

MONTH	HIGH	LOW	AVERAGE
January	1155	1063	1117
February	1184	1133	1157
March	1182	1147	1166
April	1183	1122	1151
May	1217	1152	1186
June	1180	1132	1153
July	1173	1136	1156
August	1166	1132	1148
September	1239	1132	1165
October	1159	1110	1134
November	1129	1090	1115
December	1151	1063	1113
AVERAGE			1147

Ten-Year Population Comparison
(Including Male and Female Work Release)

<u>Year</u>	<u>Committed</u>	<u>Released</u>	<u>High</u>	<u>Low</u>	<u>Average</u>
2002	5880	5826	1339	1163	1262
2003	6231	6233	1397	1202	1300
2004	5830	5937	1316	1108	1240
2005	6237	6123	1389	1108	1265
2006	6211	6239	1370	1181	1268
2007	6170	6174	1337	1118	1241
2008	6444	6504	1319	1128	1249
2009	5952	5986	1249	1094	1167
2010	5918	5976	1220	1043	1119
2011	5869	5848	1239	1063	1147

Five-Year Comparison – Average Length of Stay in Days
(Including Male and Female Work Release)

Year	Average
2007	88.4
2008	82.6
2009	81.9
2010	80.9
2011	83.6

NUMBER OF INMATES BY CHARGE

<u>Charge</u>	<u>Male</u>	<u>Female</u>	<u>Total</u>
ABANDONING VEHICLE ON HIGHWAY	17	10	27
ABANDONING VEHICLE ON PUBLIC/PRIVATE PROPERTY	1	4	5
ACCESS DEVICE FRAUD	24	4	28
ACCIDENT DAMAGE TO UNATTENDED VEHICLE OR PROPERTY	12	2	14
ACCIDENT INVOLVING DAMAGE TO ATTENDED VEHICLE	1	0	1
ACCIDENT INVOLVING DEATH OR PERSONAL INJURY	1	0	1
ACCIDENT INV DEATH OR PERS INJURY-LICENSE SUSPENDED	0	1	1
ACQUIRE/OBTAIN POSSESSION OF CONTROLLED SUBS MISREP	3	6	9
AGGRAVATED ASSAULT	228	38	266
AGGRAVATED ASSAULT (FEAR OF SERIOUS BODILY INJURY)	5	0	5
AGGRAVATED ASSAULT BY VEHICLE WHILE DUI	2	0	2
AGGRAVATED ASSAULT OF UNBORN CHILD	0	1	1
AGGRAVATED ASSAULT ON POLICE OFFICER	28	7	35
AGGRAVATED HARASSMENT BY PRISONER	7	3	10
AGGRAVATED INDECENT ASSAULT	2	0	2
AGGRAVATED INDECENT ASSAULT - COMP LESS THAN 16	11	0	11
AGREEMENT ON DETAINERS	6	1	7
ALLOW ILLEGAL USE OF PLATE/CARD	3	1	4
ALTER/OBLITERATE MARK OF IDENTIFICATION	2	0	2
ARREST PRIOR TO REQUISITION	5	0	5
ARSON-PERSONAL PROPERTY EXCEEDING \$5000	0	2	2
ARSON ENDANGERING PROPERTY	1	0	1
ARSON-DANGER OF DEATH OR BODILY INJURY	2	0	2
ARSON-INTENT TO DESTROY UNOCCUPIED BUILDING	2	2	4
ASSAULT BY PRISONER	2	0	2
BACK UP VEHICLE IMPROPERLY	2	1	3
BAD CHECKS	29	9	38
BAIL PIECE	6	1	7
BENCH WARRANT	1360	478	1838
BRIBERY - BENEFIT	1	0	1
BURGLARY	190	17	207
CARELESS DRIVING	13	0	13
CARRYING FALSE IDENTIFICATION CARD (MINOR)	0	1	1
CARRYING FIREARM W/O LICENSE	111	3	114
CARRYING FIREARMS W/O LICENSE	8	0	8
COMMIT TO AWAIT EXTRADITION REQ	1	0	1
COMPULSORY SCHOOL ATTENDANCE	0	4	4
CONSPIRACY	21	2	23
CONSPIRACY W/ MULTIPLE CRIMINAL OBJECTIVES	2	1	3
CONTEMPT FOR VIOLATION OF ORDER OR AGREEMENT	56	7	63
CONTEMPT/FAILURE TO OBEY PROCESS	1	0	1
CONTRABAND/CONTROLLED SUBSTANCE	5	0	5
CONTROL OF PROPERTY REGULATIONS	1	0	1
CORRUPTION OF MINORS	9	3	12
COUNTY PAROLE	203	37	240
COUNTY PROBATION	316	119	435
COURT ORDER	634	85	719

<u>Charge</u>	<u>Male</u>	<u>Female</u>	<u>Total</u>
CRIMINAL ATTEMPT	62	5	67
CRIMINAL CONSPIRACY AIDING	1	0	1
CRIMINAL CONSPIRACY ENGAGING	29	6	35
CRIMINAL HOMICIDE	30	0	30
CRIMINAL MISCHIEF	14	5	19
CRIMINAL MISCHIEF-ANOTHER PECUNIARY LOSS	2	0	2
CRIMINAL MISCHIEF/DMG PROP INTENT, RECKLESS, OR NEGLIG	7	1	8
CRIMINAL MISCHIEF OVER 5,000	10	2	12
CRIMINAL MISCHIEF-TAMPER W/PROPERTY	3	3	6
CRIMINAL SOLICITATION	2	0	2
CRIMINAL TRESPASS	3	1	4
CRIMINAL TRESPASS-BREAK INTO STRUCTURE	13	0	13
CRIMINAL TRESPASS-ENTER STRUCTURE	19	0	19
CRIMINAL USE COMMUNICATION FACILITY	6	0	6
CRUELTY TO ANIMALS: ABUSE ANIMALS	1	0	1
CUT/DIG/DISTURB LANDS/TREES/SHRUB	1	0	1
DEAL IN PROCEEDS UNLAW ACTIVITIES/INTENT TO PROMOTE	1	0	1
DEFIANT TRESPASS	1	0	1
DEFIANT TRESPASS ACTUAL COMMUNICATION TO	29	5	34
DEFIANT TRESPASS FENCED/ENCLOSED	2	0	2
DEFIANT TRESPASS POSTED	3	1	4
DEFAULT IN REQUIRED APPEARANCE	2	2	4
DELIVER/INTENT TO DELIVER DRUG PARAPHERNALIA	1	0	1
DEPOSITING WASTE ON HIGHWAY	2	0	2
DISORDERLY CONDUCT	4	3	7
DISORDERLY CONDUCT HAZARDOUS/PHYSICAL OFFENSE	31	6	37
DISORDERLY CONDUCT OBSCENE LANGUAGE/GESTURE	12	5	17
DISORDERLY CONDUCT ENGAGE IN FIGHTING	16	12	28
DISORDERLY CONDUCT-UNREASONABLE NOISE	6	4	10
DISPLAY KNOWN FICTITIOUS/STOLEN/ISSUED FOR INSPECTION	4	0	4
DISPLAY PLATE CARD IN IMPROPER VEHICLE	14	2	16
DISREGARD RED SIGNAL (PEDESTRIAN)	1	0	1
DISREGARD TRAFFIC CONTROL DEVICE	15	3	18
DISREGARD TRAFFIC LANE (SINGLE)	3	1	4
DISSEMINATE EXPLICIT SEXUAL MATERIAL MINOR	2	0	2
DISSEMINATE PHOTO/FILM OF CHILD SEX ACTS	1	0	1
DISSEM/PUB OF FALSE/MISLEAD ADV	1	0	1
DIVERSION OF SERVICES	0	1	1
DRIVING UNREGISTERED VEHICLE	37	8	45
DRIVING WITHOUT A LICENSE	104	18	122
DRIVING LICENSE SUSPEND/REVOKE PURS TO SEC 3731/1547B1	3	0	3
DRIVING WRONG WAY	3	0	3
DRIVING AT UNSAFE SPEED	5	1	6
DUI	37	7	44
DRIVING UNDER INFLUENCE ALCOHOL/CONTROLLED SUB	4	2	6
DUI BAC .02 OR GREATER 2ND OFFENSE	1	1	2
DUI OF ALCOHOL/ HIGHEST RATE	80	15	95
DUI-MINOR OFFENSE	5	0	5
DUI: CONTROLLED SUBSTANCE-COMB ALC/DRUGS 1ST OFF	4	0	4
DUI: CONTROLLED SUBSTANCE-IMPAIRED ABILITY 1ST OFFENSE	4	1	5
DUI: CONTROLLED SUBSTANCE OR METABOLITE	7	0	7

<u>Charge</u>	<u>Male</u>	<u>Female</u>	<u>Total</u>
DUI: HIGH RTE OF ALCOHOL BAC .10-.16 1ST OFF	35	11	46
DUI:GEN IMP/INC OF DRIVING SAFELY - 1ST OFF	78	10	88
DRIVING UNDER SUSPENSION	338	37	375
ELECTRONIC MONITORING	3	1	4
ENDANGERING WELFARE OF CHILDREN	6	13	19
ESCAPE	108	19	127
EXCEED 35 MPH IN URBAN DIST 22 MPH	0	1	1
EXCEED 35 MPH IN URBAN DIST 24 MPH	1	0	1
EXCEED 35 MPH IN URBAN DIST BY 12 MPH	2	0	2
EXCEED 55 MPH IN OTHER LOC BY 16 MPH	1	0	1
EXCEED 55 MPH IN OTHER LOC BY 17 MPH	2	0	2
EXCEED 55 MPH IN OTHER LOC BY 30 MPH	1	0	1
EXCEED 55 MPH IN OTHER LOC BY 16-25 MPH	1	0	1
EXCEED 55 MPH IN OTHER LOC BY 26 OR MORE MPH	0	1	1
EXCEED 65 MPH	6	3	9
EXCEED MAX SPEED LIM EST BY 14 MPH	1	0	1
EXCEED MAX SPEED LIM EST BY 15 MPH	1	1	2
EXCEED MAX SPEED LIM EST BY 16 MPH	1	0	1
EXCEED MAX SPEED LIM EST BY 18 MPH	1	0	1
EXCEED MAX SPEED LIM EST BY 20 MPH	2	0	2
EXCEED MAX SPEED LIM EST BY 21 MPH	0	1	1
EXCEED SPEED LIMIT BY 1-15 MPH	1	0	1
EXCEED SPEED LIMIT BY 16-25 MPH	2	0	2
FAIL INVOLVED IN ACCIDENT STOP AT SCENE	4	2	6
FAIL TO CARRY REGISTRATION	1	0	1
FAIL TO CONTROL/REPORT DANGEROUS FIRE	1	0	1
FAIL TO KEEP RIGHT	2	0	2
FAIL TO NOTIFY POLICE OF ACCIDENT/DAMAGE TO VEHICLE	2	0	2
FAIL TO OBEY AUTHORIZED PERSON DIRECT TRAFFIC	1	0	1
FAIL TO OBTAIN EMISSION CERT	1	0	1
FAIL TO OBTAIN INSPECTION	1	0	1
FAIL TO REPORT ACCIDENT TO POLICE	1	0	1
FAIL TO SIGNAL	4	1	5
FAIL TO STOP AND GIVE INFORMATION/RENDER AID	2	0	2
FAIL TO STOP AT RED SIGNAL	8	1	9
FAIL TO STOP AT STOP SIGN	19	2	21
FAIL TO USE SAFETY BELT SYSTEM	7	2	9
FAIL/NEGLECT TO MAKE REPORT/PAY TAX PENALTY	1	0	1
FAIL TO COMPLY WITH REG REQ/REGISTER WITH PSP	35	0	35
FAILURE TO REGISTER (RESIDENCE OF SEX. VIOLENT PRED.)	1	0	1
FALSE ALARM TO AGENCY OF PUBLIC SAFETY	0	1	1
FALSE ID TO LAW ENFORCEMENT AUTHORITY	37	10	47
FALSE IMPRISONMENT	1	0	1
FALSE REPORT TO LAW ENFORCEMENT AUTHORITY	5	2	7
FALSE STATEMENTS	0	1	1
FALSE SWEARING-MISLEAD PUBLIC SERVANT	1	0	1
FALSE/FRAUDULENT MEDICAL ASSISTANCE CLAIM	1	3	4
FEDERAL PRISONER	239	11	250
FICTITIOUS REPORTS	0	2	2
FIREARMS NOT TO BE CARRIED WITHOUT A LICENSE	3	0	3
FLEEING OR ATTEMPTING TO ELUDE	24	1	25

<u>Charge</u>	<u>Male</u>	<u>Female</u>	<u>Total</u>
FLIGHT TO AVOID APPREH/TRIAL/PUNISH	20	3	23
FORGERY	2	0	2
FORGERY-ALTER WRITING	8	1	9
FORGERY-UNAUTHORIZED ACT IN WRITING	20	7	27
FORGERY-UTTERS FORGED WRITING	15	5	20
FORMER CONVICT NOT TO OWN ETC FIREARM	2	0	2
FRAUD ALTER/FORG/COUNTERFEIT TITLE/REG/INS	1	0	1
FRAUD OBTAIN FOOD STAMPS/ASSISTANCE	0	4	4
FRAUDULENT USE/REMOVAL OF REG PLATE	2	0	2
FUGITIVE	56	7	63
FURNISH DRUG FREE URINE	2	1	3
FURNISH/SELL ALCOHOL	1	0	1
GIVE FALSE INFORMATION	1	2	3
HARASSMENT	7	2	9
HARASSMENT/REPEATEDLY ALARM, ANNOY	14	7	21
HARASSMENT/STRIKE, SHOVE, KICK, ETC.	60	20	80
HARBOR/DETERMINE DANGEROUS DOG	0	1	1
HINDER APP/PROSEC-FALSE INFO TO LAW ENFORCE OFFICER	2	0	2
HINDER APP/PROSEC-HARBOR OR CONCEAL	1	3	4
IDENTITY THEFT	17	5	22
ILLEGAL PARKING OFFENSE-SIGN PROHIB STOPPING	28	4	32
ILLEGAL PARKING OFFENSE-SIGN PROHIB PARKING	6	4	10
ILLEGAL PARKING ON SIDEWALK	1	0	1
ILLEGAL PARKING-STAND DOUBLE	1	0	1
ILLEGAL PARKING W/I 15 FEET OF FIRE HYDRANT	3	3	6
ILLEGAL PARKING W/I 20 FT OF CROSSWALK/INTERSECTION	0	1	1
ILLEGAL PARKING W/I 30 FT TRAFFIC CROSSING	2	0	2
ILLEGAL SALE OF NON CONTROLLED SUBSTANCE	1	0	1
ILLEGAL TURN	1	0	1
ILLEGAL USE CREDIT CARD TO OBTAIN PROPERTY/SERVICE	2	0	2
IMMIGRATION / NATURALIZATION	75	4	79
IMPROPER USE OF LEARNER'S PERMIT/LIC IMPR CLASS	1	0	1
IMPROPER CHILD RESTRAINT SYSTEM	0	5	5
IMPROPER DISPLAY PLATE	5	0	5
IMPROPER PASSING SCHOOL BUS	1	0	1
IMPROPER SUNSCREENING	7	0	7
IMPROPER TIRES	1	0	1
IMPROPER DRIVERS LICENSE	1	0	1
INCEST	1	0	1
INDECENT ASSAULT MENTAL DISEASE/DEFECT	4	0	4
INDECENT ASSAULT PERSON LESS 16 YRS AGE	10	1	11
INDECENT ASSAULT SUBSTANTIAL IMPAIRMENT	1	0	1
INDECENT ASSAULT UNDER 13	14	0	14
INDECENT ASSAULT W/O CONSENT OF OTHER	6	0	6
INDECENT EXPOSURE	8	0	8
INDIRECT CRIM CONTEMPT	26	2	28
INMATE PROCURE ETC SELF W/ WEAPON	4	0	4
INSTITUTIONAL VANDALISM-EDUCATION FACILITY	3	1	4
INSTITUTIONAL VANDALISM-PERSONAL PROPERTY	1	0	1
INSURANCE FRAUD	2	0	2
INTIM WITNESS/VICTIM-ELUDE EVADE IGNORE	2	0	2

<u>Charge</u>	<u>Male</u>	<u>Female</u>	<u>Total</u>
INTIM WITNESS/VICTIM-FALSE/MISLEAD TO ATTY	2	0	2
INTIM WITNESS/VICTIM-GIVE FALSE/MISLEAD TESTIMONY	3	0	3
INTIM WITNESS/VICTIM-REFRAIN FROM REPORT	5	2	7
INTIM WITNESS/VICTIM-WITHHOLD INFORMATION	2	0	2
INVOLUNTARY DEVIATE SEXUAL INTERCOURSE	13	2	15
INVOL DEV SEX INT PERSON LESS THAN 16 YRS AGE	8	0	8
INVOLUNTARY MANSLAUGHTER	1	0	1
IP VIOLATION	236	99	335
JUVENILE PROBATION	7	0	7
KIDNAP TO FACILITATE A FELONY	2	0	2
LIMITATIONS ON DRIVING ON LEFT SIDE OF ROAD	1	0	1
LOITERING AND PROWLING	5	0	5
LURE CHILD INTO MOTOR VEHICLE	2	0	2
MANUF ETC CONTROLLED SUBSTANCE	1	1	2
MISCELLANEOUS (TRAFFIC)	50	11	61
MISUSE PLATE-CARD (REGIS)	1	0	1
MURDER	5	1	6
MURDER OF THE 1ST DEGREE	4	0	4
MURDER OF THE 2ND DEGREE	2	0	2
MURDER OF THE 3RD DEGREE	1	2	3
NO EYE PROTECTION DEVICE	1	0	1
NO HEADLIGHTS	1	1	2
NO PARKING	108	55	163
NO REAR LIGHTS	1	0	1
NO REFLECTORS	1	0	1
NON-SUPPORT	940	76	1016
NOT WEAR PROPER HEADGEAR ON MOTORCYCLE	1	0	1
NOT YIELD AT ROADWAY	1	0	1
NOTICE OF VIOLATION	0	1	1
NOTICE OF VIOLATION/INSPECTION	1	0	1
NOTICE OF VIOLATION/REQUIRED CORRECTIONS	14	1	15
OBSTRUCT ADMIN LAW/OTHER GOVT FUNCTION	2	0	2
OPEN CONTAINERS	21	4	25
OPEN LEWDNESS	3	1	4
OPERATE VEHICLE W/O REQUIRED FINANCIAL RESP	42	16	58
OPERATE VEHICLE W/O VALID INSPECTION	31	4	35
OPERATE WATERCRAFT UNDER INFLUENCE CONT SUB	1	0	1
OPERATE/PERM OPERATE W/UNSAFE EQUIPMENT	3	0	3
OPERATORS LICENSE NOT SIGNED	1	0	1
OTHER	18	5	23
OTHER COUNTY SENTENCE	63	24	87
OVERTIME PARKING	40	26	66
PA DEPT OF CORRECTIONS DETAINER	18	2	20
PARK IN HANDICAPPED SPACE	1	0	1
PARK IN HANDICAPPED ZONE	0	2	2
PARKING BY FIRE HYDRANT	0	1	1
PARKING IMPROPER TWO-WAY HIGHWAYS	12	1	13
PARKING PROHIBITED	0	2	2
PARKING VIOLATIONS	1	0	1
PERMIT UNLICENSED DR	1	4	5
PERMIT VIOLATION OF TITLE	3	6	9

<u>Charge</u>	<u>Male</u>	<u>Female</u>	<u>Total</u>
PERSON NOT TO POSSESS USE ETC FIREARMS	3	0	3
PHOTOGRAPH/FILM SEX ACTS-CHILD UNDER 17	1	0	1
POSSESS CHILD PORNOGRAPHY	9	0	9
POSSESS CONTROLLED SUBSTANCE NOT REGISTERED	93	13	106
POSSESS DRUG PARAPHERNALIA	0	1	1
POSSESS FIREARM BY MINOR	1	0	1
POSSESS FIREARM PROHIBITED	38	0	38
POSSESS FIREARM W/MANUF NUMBER ALTERED, ETC	5	0	5
POSSESS INSTRUMENT OF CRIME W/INTENT	6	0	6
POSSESS MARIJUANA	63	11	74
POSSESS W/INTENT MANUF/DELIVER CONTROLLED SUB	710	64	774
POSSESS W/INTENT TO DISTRIB NON-CONT SUBS RES CONTR	11	0	11
POSSESS/SAFE/USE DISPLAY DOCUMENTS	1	0	1
PROCURE FOR SELF/OTHER DRUG BY FRAUD	0	1	1
PROHIBITED OFF WEAPON-MAKE/SELL	10	1	11
PROMOTING PROST-INMATE IN HOUSE OF PROST/BUSINESS	4	72	76
PROMOTING PROSTITUTION-LOITER FOR PURP OF PROS	0	10	10
PROSTITUTION AND RELATED OFFENSES	0	1	1
PUB CREDIT CARD W/INTENT INFO TO AVOID	0	1	1
PUBLIC DRUNKENNESS	146	28	174
PURCHASE ETC ALCOHOLIC BEVERAGE BY A MINOR	9	2	11
RAPE	1	0	1
RAPE FORCIBLE COMPULSION	20	0	20
RAPE OF CHILD <13 YRS OF AGE	23	1	24
RAPE UNCONSCIOUS VICTIM	2	0	2
RECKLESS DRIVING	5	0	5
RECKLESSLY ENDANGERING ANOTHER PERSON	24	3	27
REFUSE TO MOVE-OBSTRUCT HIGHWAY	1	0	1
RESIST ARREST/OTHER LAW ENFORCE	41	2	43
RESTRAINT SYSTEMS - CHILD BOOSTER SEAT	0	1	1
RESTRICTED ACTIVITIES - CONFLICT OF INTEREST	2	0	2
RESTRICTION ON ALCOHOLIC BEVERAGES	1	0	1
RETAIL RECORDED DEVICE	1	0	1
RETAIL THEFT	0	2	2
RETAIL THEFT-TAKE MERCHANDISE	118	83	201
RETAIN LIBRARY PROPERTY AFTER NOTICE RETURN	1	0	1
RETALIATION AGAINST WITNESS OR VICTIM	4	0	4
REVOCATION PROBATION/PAROLE	220	44	264
RISKING CATASTROPHE	1	1	2
ROBBERY	41	7	48
ROBBERY OF MOTOR VEHICLE	3	0	3
ROBBERY-COMMIT THREAT 1ST/2ND DEGREE FELONY	9	0	9
ROBBERY-INFLICT SERIOUS BODILY INJURY	22	3	25
ROBBERY-TAKE PROPERTY FROM OTHER/FORCE	33	2	35
ROBBERY-THREAT IMMEDIATE SERIOUS INJURY	85	10	95
RECEIVING STOLEN PROPERTY	86	12	98
SCATTER RUBBISH UPON LAND/STREAM ETC	7	1	8
SEXUAL ABUSE OF CHILDREN	1	0	1
SEXUAL ASSAULT	2	0	2
SIGNAL IMPROPER	1	0	1
SIMPLE ASSAULT	324	48	372

<u>Charge</u>	<u>Male</u>	<u>Female</u>	<u>Total</u>
SIMPLE ASSAULT - PENETRATE WITH HYPODERMIC NEEDLE	2	0	2
SIMPLE TRESPASS	2	2	4
SMELL OR INHALE ILLEGAL SOLVENT	1	0	1
SPEEDING	1	1	2
STALKING	15	3	18
STAND UNATTENDED	3	0	3
STATE PROBATION/PAROLE	183	10	193
STATUTORY SEXUAL ASSAULT	11	0	11
STREET CLEANING	111	84	195
SUBSEQUENT VIOLATION OF CERTAIN OFFENSES	5	0	5
TAMPER WITH PUBLIC RECORD/INFORMATION	4	3	7
TAMPER WITH/FABRICATE PHYSICAL EVIDENCE	11	2	13
TAX VIOLATION	124	62	186
TERRORISTIC THREATS	113	14	127
THEFT BY DECEPTION	29	24	53
THEFT BY DECEPTION-FAIL TO CORRECT	4	0	4
THEFT BY FAILURE TO MAKE REQUIRED DISP FUNDS	3	2	5
THEFT BY RECEIVING STOLEN PROPERTY	2	0	2
THEFT BY UNLAWFUL TAKING	3	0	3
THEFT BY UNLAWFUL TAKING-IMMOVABLE PROPERTY	2	1	3
THEFT BY UNLAWFUL TAKING-MOVABLE PROPERTY	167	30	197
THEFT FROM MOTOR VEHICLE	21	3	24
THEFT OF LEASED PROPERTY	6	1	7
THEFT OF SERVICES	0	1	1
THEFT OF SERVICES-ACQUISITION OF SERVICE	11	1	12
THEFT OF SERVICES-ACQUISITION OF SERVICES	3	0	3
THEFT OF PROPERTY LOST ETC BY MISTAKE	1	0	1
TRAFFIC CONTROL SIGNALS	1	0	1
U.S. MILITARY	2	1	3
UNAUTHORIZED USE MOTOR/OTHER VEHICLES	7	4	11
UNAUTHORIZED USE OF AUTO DURING DISASTER	1	0	1
UNLAWFUL CONTACT MINOR-RELATING TO SEXUAL OFF	7	0	7
UNLAWFUL POSSESSION DRUG PARAPHERNALIA	68	26	94
UNLAWFUL RESTRAINT	1	0	1
UNLAWFUL USE OF COMPUTER	3	0	3
UNSWORN FALSIFICATION AUTH WRITTEN STATEMENT	0	1	1
USE STOLEN FORGED FICTITIOUS CREDIT CARD	1	1	2
USE UNAUTHORIZED CREDIT CARD	1	0	1
VEHICLE REGISTRATION SUSPENDED	11	1	12
VERIFICATION OF RESIDENCE	1	0	1
VIOLATE SCHOOL LAWS	2	7	9
VIOLATE BRAKE REGULATION	1	0	1
VIOLATION OF COMPULSORY ATTENDANCE REQUIREMENT	1	12	13
VIOLATION OF USE OF CERTIFICATE OF INSPECTION	5	1	6
VOIDING OF HUMAN EXCRETION	6	1	7

DAUPHIN COUNTY PRISON
YEAR-END REPORT
2011

PART 3

TREATMENT

DEPUTY WARDEN
ELIZABETH A. NICHOLS

**TREATMENT DEPARTMENT
YEAR-END MESSAGE
2011**

Elizabeth Nichols, Deputy Warden

This past year witnessed the achievement of several important initiatives in the Treatment Department. The first of these began with the implementation of a new classification system early in 2011. New guidelines were developed based not only on the inmate's current criminal offense and other open charges and detainers, but also on the criminal history and escape history, which includes walk-aways from the Work Release Center. Additional factors utilized in the new classification system are: the number of felony convictions, disciplinary misconducts, programs completed, institutional work history as a trusty, and participation on work release.

Another initiative was re-entry plans enacted by the Dauphin County Court of Common Pleas to encourage inmate program participation and positive behavior while in prison. If an inmate is eligible for re-entry, they may be released before their minimum sentence date. Those inmates with state sentences, driving under the influence, driving under suspension, non-support, contempt of court, and county parole revocations are not eligible for re-entry.

Further, the Project TRADE Program was expanded to provide re-entry counseling to the female inmates in Dauphin County Prison and the Woodside Female Work Release Center and counseling continued after their release into the community. Project activities included community service to reintegrate criminal offenders into society by providing them with marketable skills, which were learned in work simulations, for careers in the building industry. This program originally began in 1997 as a partnership with the Home Builder's Institute to provide training in the construction trade and job placement for Dauphin County male inmates. The program was later restarted with assistance from The PROGRAM "It's About Change," Partnership Community Development Corporation, and Going for the Gold. In 2012, minimum security male inmates will be given the opportunity to participate in Project TRADE.

Finally, the Treatment Department maintained a full complement of counselors on staff throughout 2011. This resulted in an increase in inmate group program attendance of 22% from 2010 when there were several counselor vacancies.

I would especially like to acknowledge the more than 350 volunteers, other agency professionals, and student interns whose dedication and work assisted treatment staff in providing inmate services. These services provided an overall holistic approach to treatment programs provided to Dauphin County inmates.

TREATMENT DEPARTMENT OPERATIONS REPORT 2011

Michael Welker, Treatment Evaluator

Overview:

Those who work in operations take pride in their role to “keep the prison moving.” The operations employees help classify individuals committed to the institution, move them to housing blocks throughout the Prison to accomplish security and inmate treatment objectives, assign them to jobs both within and outside the institution, and start the process for an inmate’s release.

Classification:

Throughout 2011, the classification unit processed approximately 5,800 inmates. This would have been impossible without the continued cooperation of the Security staff, Medical Department, and Treatment Specialists. The two Treatment Specialists assigned to the classification unit sometimes deal with difficult inmates and they complete intakes on the majority of those committed. They also deal with immediate case management needs for these individuals, including their housing, employment, bail, and even pets. Further, they communicate with the relatives and friends of the incarcerated to explain how processes work in the Prison.

A new objective classification system was instituted in May of 2011. This new system not only identifies the current criminal charges, but it fully captures the inmate’s criminal history, prior Prison behavior, and evaluates the individual based on many other factors. These include, but are not limited to, escapes, prior felony convictions, therapeutic community/program attendance history, mental health issues, gang membership, sex, age, and work history. This allows the Prison to insure consistency governing cell and custody level assignments. It also maintains security and management control of the inmate population.

Prison movement rosters are completed on a daily basis, Sunday through Friday. These rosters, coordinated with the Security staff, move inmates around the jail to accomplish treatment and security needs. The classification Treatment Specialist also keeps track of commitment dates, medical restrictions, treatment assessments, and security levels for all inmates housed on the classification block. It is a priority that all inmates be processed through the classification unit in a timely manner.

Inmates are given the opportunity to sign up for specialized Therapeutic Community housing blocks during their initial interview in classification to expedite their inclusion in these programs. Many inmates are keenly aware of some of their own issues when first incarcerated and are receptive to the available help.

Communication to the various levels of Mental Health Case Management is ongoing. Names of Prison commitments are emailed on a daily basis to identify current clients for the coordination of mental health services. Necessary referrals are also made for new commitments whose problems may have previously been unnoticed.

The Prison continues to process direct-report inmates from the Work Release Center. Direct reports are individuals who were previously ordered at court to serve their sentence at the Work Release Center. After these individuals report to the Work Release Center in the morning, they are brought from the Work Release Center to the Prison and processed as a new commitment and returned to the Work Release Center within hours. The Prison receives individuals from Dauphin County and other surrounding counties.

Inmates who are already incarcerated are regularly transferred to the Work Release Center. We transferred over 750 male and female inmates to the Work Release Centers in 2011, an average greater than 60 per month.

Secretarial Staff:

The clerical staff should also be commended for their work in 2011. Well over 155,000 pieces of paperwork were alphabetized and filed this year. The clerical staff is responsible for the data entry of more than 1,000 active inmates, maintains active and inactive inmate files, activates and deactivates files of inmates committed and released, documents inmate program participation, and answers telephone inquiries.

Parole/Intermediate Punishment:

In March of 2011, a re-entry program was started to replace “good time.” This is a means of reducing a sentence by four days per month based on good behavior and programming. The Judge must order inclusion in the re-entry program at sentencing.

In 2011, the operations staff was responsible for processing approximately 475 parole applications. Each parole application summarizes an inmate’s behavior and programming in the institution and a recommendation about release is made for the Court. Approximately 45 parole denials are tracked at any one time in order to submit new parole applications to the Courts at a later time. Reviews must be done to report any updates to the Judges. The increased use of Intermediate Punishment as an alternative to incarceration has reduced the number of parole applications, but there is work in reviewing and maintaining IP sentence information from the Court.

Hundreds of re-entry dates and revocation half-dates were calculated and entered into the computer. Time is spent answering inmate requests concerning sentences, credits, and general information about the parole process.

Court-ordered programming is also tracked to monitor the inmate’s adherence to the Court’s wishes. Approximately 40 inmates are being followed at any one time.

Trusty Program:

The trusty program benefits both the Prison and the community. The average number of trustys working per day was 116. We averaged 10 trustys per weekday working in the community, 106 trustys working inside the prison (5 of those were females), with a little more than half of those inmates working in the kitchen.

Trustys were assigned to the following regular community work details: Dauphin County Courthouse (Facilities Maintenance), Dauphin Highlands Golf Course (Maintenance), Paxtang

Borough (Highway Department), Steelton Borough (Highway Department-ended in June), and Halifax Borough (Highway Department-August 1 to November 18). Many of these details utilized additional inmates throughout the year to accomplish special tasks.

Trustys were also sent out on special details throughout the year to help other County agencies, churches, and the community. These included: Midland Cemetery (every other weekend in warm weather), Church of the Living God (every other weekend throughout the year), Penbrook Borough (leaf collection), Ned Smith Center for Art and Nature (annual festival), Rutherford House (grass-cutting), Twin Valley Conservation (illegal dumpsite clean-up), and Highspire Municipal Park (flood clean-up). We always receive positive feedback from these agencies about the work the inmates have performed.

TREATMENT DEPARTMENT COUNSELING REPORT 2011

Rebecca Venneri, Treatment Coordinator

Casework:

Caseworkers conducted over 2,500 inmate orientations last year. These are done when the inmate moves to his/her general housing unit and the caseworker meets with them to review the schedules for the block, the basic caseworking rules and procedures, and answer any questions the inmate may have at that time. Caseworkers document and process hundreds of inmate request slips, maintain the inmate disciplinary roster and keep track of inmates' pending write-ups, lock-in days, and releases from lock-in, as well as being part of the courtline committee which is often run several times a week. Many caseworkers also occasionally run specialty groups, including AIDS Awareness and Thinking for a Change.

Counseling:

We have seen an increase in the number of inmates signing up for groups from last year. For the programs listed on the 2011 Program Attendance chart following this report, attendance has increased an average of 158 inmates per group from 2010. The highest increase was 368 more inmates attending Violence Intervention groups, followed by AIDS Awareness and Addictive/Compulsive Behaviors with increases of 300 and 211 inmates, respectively. Counselors offering services in general population run anywhere from four to ten groups a week, depending on the population with which they work. They also conduct individual counseling sessions and provide treatment work for disciplinary lock-ins. Other counselors continue to maintain the Therapeutic Communities which involves running groups as well as reviewing level assignments and addressing the inmates' behaviors on the block. We are also able to provide Spanish translation services (for counseling and caseworking purposes) by one of our bi-lingual counselors.

Project Trade:

In 2010, the Dauphin County Prison, in conjunction with Home Builders Institute (HBI), The PROGRAM "It's About Change," and other volunteer agencies, had been given the opportunity to conduct Project TRADE with the female population of the Prison and Work Release Center. This grant project ended in 2011 with twenty-two women completing Project TRADE and nine remaining enrolled after the completion of the grant. Participants worked in collaboration with Rebuilding Together of Greater Harrisburg to refurbish houses, they remodeled office space at Christian Churches United which also provides aid to former inmates, and painted the ARC of Dauphin and Lebanon County's Camp Sertoma. By the end of the grant, fourteen participants had been placed in jobs and three were pursuing further education. The program received national recognition by the National Association of Home Builders in their January 16, 2012, newsletter. In 2012, this program will also be offered to male inmates who are trustys in the prison.

Therapeutic Communities:

Following this report is a chart showing the recidivism rates for the three Therapeutic Communities (TCs). In the span of nine years since we began tracking TC recidivism rates,

only 27% of women completing Relapse Prevention (and returning to the community) were brought back to prison for committing a new criminal offense. For the men, 36% of those completing Second Chance/Drug & Alcohol and 47% completing MEND/Power & Control have been re-incarcerated for committing a new offense.

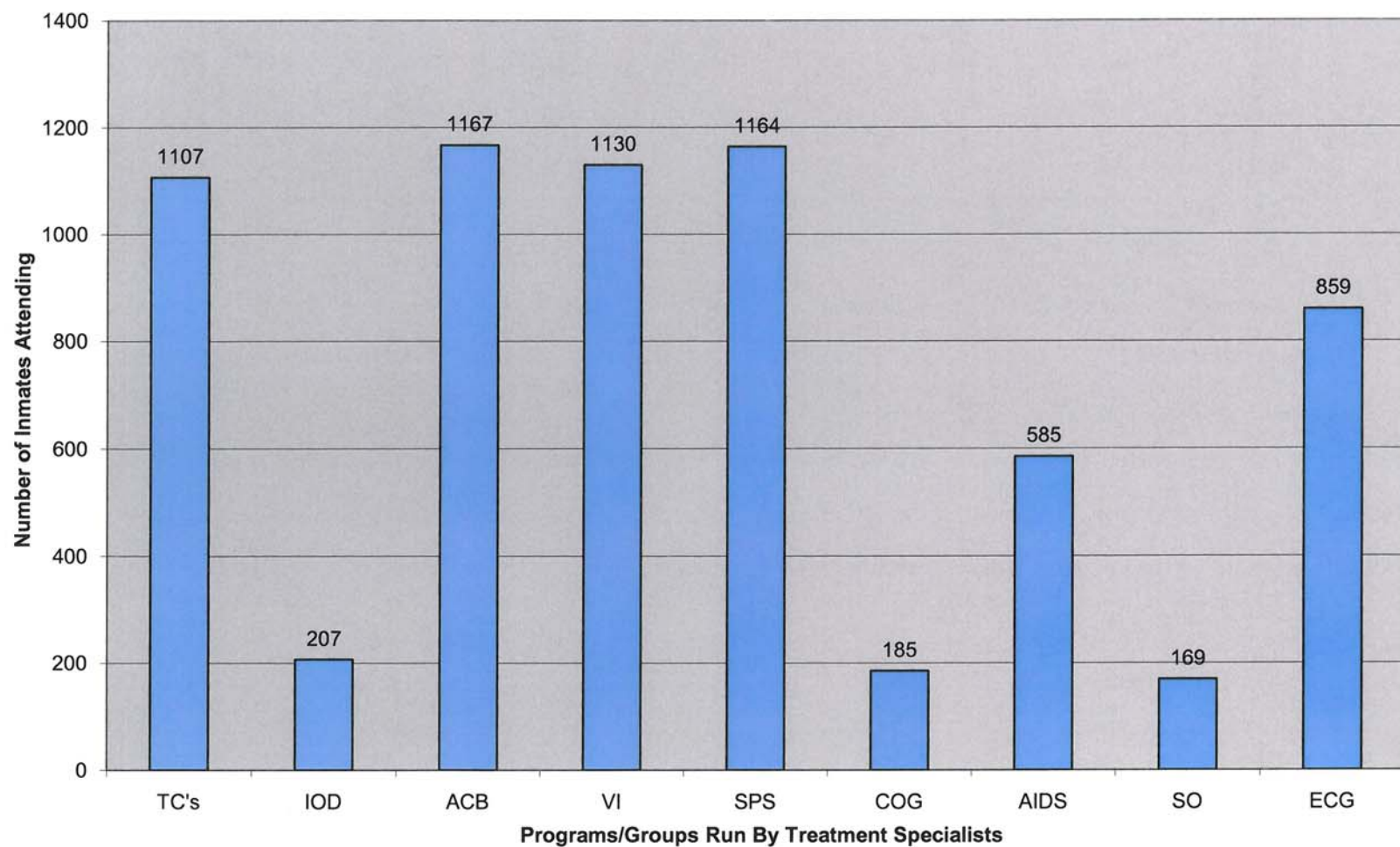
Evaluating the statistics, we saw a few more women returned to prison for probation violations, whereas the men returned more often due to new charges. Particularly noteworthy, men who have completed the MEND/Power & Control program have returned on new charges nearly twice as often as those returned for probation violations. This may be a demonstration of the type of offender this particular TC focuses on, which is usually offenders with more violent charges. Those men and women completing the TCs, whose main focus is drug and alcohol addiction, returned at more even rates between probation violations and new charges.

Staff Training:

Staff attended the following off-site trainings: Special Concerns When Conducting Groups, Emotional Manipulation, Adult Children of Alcoholics, Presentation Skills, Addictions 101, Happiness: How Positive Psychology Changes Our Lives, Motivational Interviewing, Massachusetts Association for Treatment of Sexual Abusers, and Advanced Therapy Techniques.

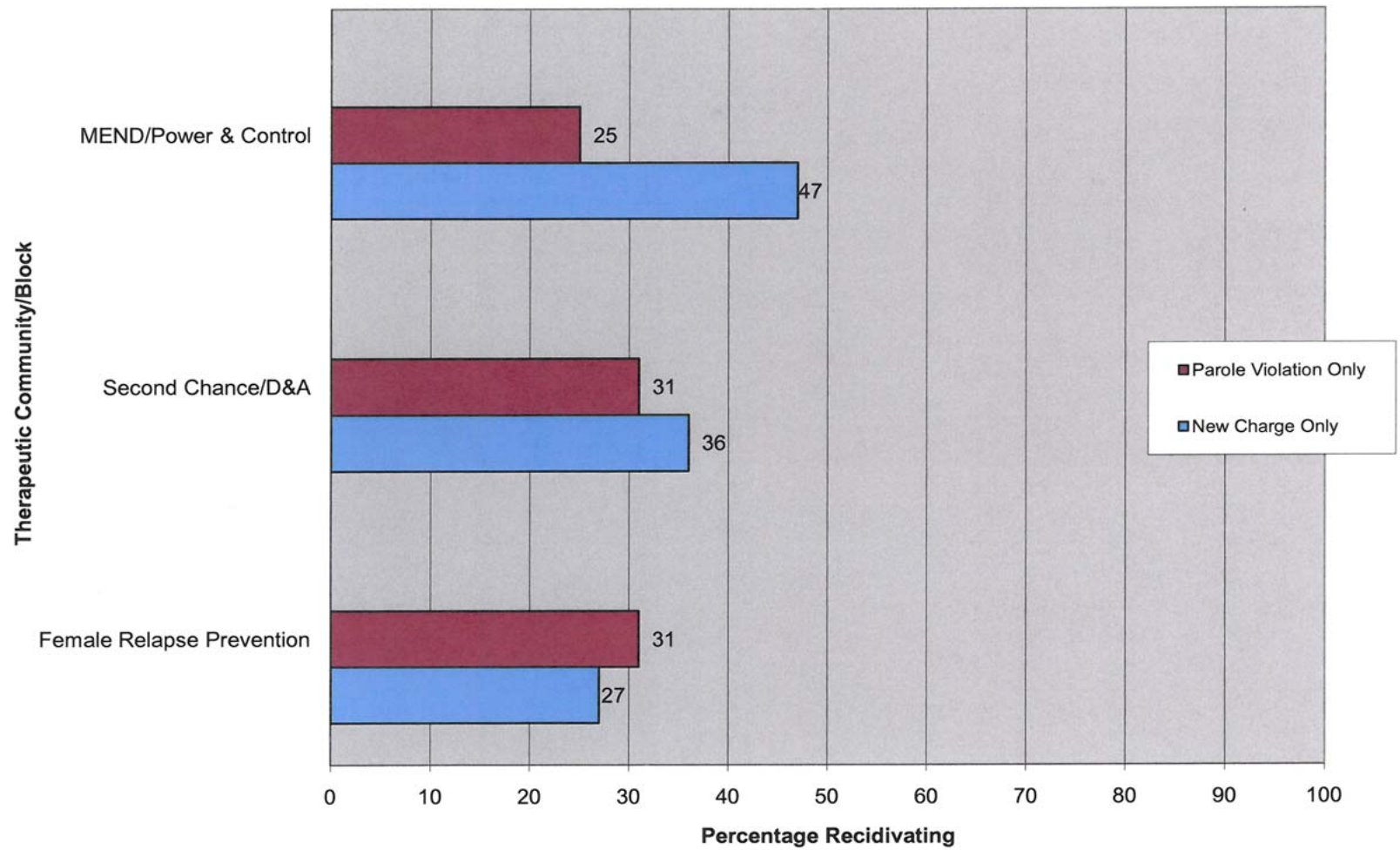
In-house trainings provided to the staff during 2011 included Smart Recovery, Group Games and Activities, Counselor Self-development, and Case Reviews.

2011 Program Attendance



TC=Therapeutic Community, IOD=Inside/Out Dad, ACB=Addictive/Compulsive Behaviors, VI=Violence Intervention, SPS=Support Skills, COG=Thinking For A Change, AIDS=AIDS Awareness, SO=Sex Offenders (male+female), ECG=Educ Core Group-Trustys

2011 Recidivism Rates for Therapeutic Communities



Recidivism rates are for inmates completing the respective Therapeutic Community since January 2003 who were released to the community and subsequently returned to DCP.

TREATMENT DEPARTMENT EDUCATION REPORT 2011

Connie Orosz, Education Supervisor

Dauphin County Prison's Education Department provides a variety of educational programs. The Education staff members demonstrate dedication and professionalism and are instrumental in meeting the objectives established by the Education Supervisor. Our belief is that education is the way for our students to open new doors and enrich the quality of their lives.

We strive to produce an environment of mutual respect. After establishing and experiencing this atmosphere in the Prison, it is our hope that the inmate, by extension, will carry this respect with him or her upon release.

The Education Department seeks to assist in the rehabilitation of the inmate population by providing educational opportunities to improve academic and life skills so that they may have the tools necessary to become productive members of society.

Adult Basic Education (ABE), General Educational Development (GED) Preparatory Studies, English as a Second Language (ESL):

The Education Department continues the tradition of providing quality adult education to inmates who want to better their basic educational skills, desire to prepare for the GED test, to improve work skills and/or improve their mastery of the English language. The programs offered within the Prison to classified and non-disciplinary inmates follow:

- Adult Basic Education (ABE) and General Educational Development (GED) Programs are offered to males housed in Mainside and Spring Creek trustys and are funded by Pennsylvania state and federal funds administered through the Pennsylvania Department of Education and Dauphin County. Two part-time teachers conduct the education classes for these programs.
- The Adult Basic Education and General Educational Development Programs are also offered to the female population and male inmates housed in protective custody and maximum security blocks in the POD, as well as Spring Creek males. This program is funded by Dauphin County and staffed by two full-time teachers.
- The English as a Second Language Program is available to inmates within Dauphin County Prison whose native language is other than English and who wish to improve their language skills. This program, staffed by a part-time teacher, is also funded by Pennsylvania state and federal funds issued through the Pennsylvania Department of Education and Dauphin County.

The inmates enrolled in the above-listed educational classes increased their reading, language, math and related educational skills as measured by the Pennsylvania Department

of Education's approved assessments: TABE (Test of Adult Basic Education), GED Official Practice Test, and BEST Plus Test (English as a Second Language).

For the eleventh year, Dauphin County Prison was approved as an official GED Test Site. In 2011, the Education Supervisor administered the complete test nine times for inmates enrolled in education classes who successfully passed the GED Official Practice Test. Of those inmates enrolled in 2011, 28 completed the GED test with 19 inmates receiving a GED diploma from the Commonwealth of Pennsylvania. The statewide pass rate is 66%, and Dauphin County Prison averaged 68%.

In 2011, the Pennsylvania Department of Education made considerable changes to the grant approval guidelines to apply for funding from the state and federal government. Five adult education providers formed the Tri-County Consortium and applied for grant funding as a group with Tri-County Opportunities Industrialization Center (TRI-County OIC) handling the fiscal duties. The following agencies contracted with TRI-County OIC: Dauphin County Prison, Harrisburg Area Community College, Catholic Charities Immigration and Refugee Services, Perry County Literacy Council, and Carlisle Employment Skills Center. This ensured that the Dauphin County Prison Adult Education Program received funding of \$44,255 to provide wages for three part-time teachers.

LASER (Life, Attitude, Skills, Education, Retraining) Program:

The LASER Program provides nine weeks of life skills training including: self-development, stress and anger management, interpersonal and family development, drug and alcohol awareness and job skill classes. This program provides basic skills to assist the inmate in developing a self-sufficient lifestyle once released from DCP. Vocational and computer classes provide the inmate with marketable skills such as keyboarding, word-processing and job search skills. Each participant develops a professional resume and receives copies to assist in the job search. Participants lacking a high school diploma or GED are strongly encouraged to enroll in Adult Basic or GED Preparatory classes.

Inmates waiting to enter the LASER Program participate in the LASER Preparation Class and attend groups run by a life skills instructor.

The LASER Program incorporates an in-house LASER Support Group for those who have satisfactorily completed the program. The support participants are housed on D-Block with the current participants, attend classes, and function as role models.

Act 48:

The General Assembly of Pennsylvania enacted ACT 48 in 2000, a law that mandates that all PA certified teachers must attend training in order to maintain an active status for teaching certificates every five years. As DCP teachers are required to have a current PA teaching certificate, the Education Supervisor researched no-cost trainings for the DCP teachers to acquire credit towards renewing their certificates.

On-site trainings, such as Work Relevant Instruction for the Classroom, Bullying Prevention, Professional Development Opportunities, Foundation Skills Workforce for the Classroom, My Learning Plan Goal Setting Goals, and Collaboration Between Special

Education and Secondary Math, were provided by the South Central Professional Development Center, the Pennsylvania Department of Education, and other agencies.

The Education Supervisor attends meetings required by the Pennsylvania Department of Education, including Administrator, Coalition, Tri-County Consortium, and others.

The life skills instructors and teachers meet the projected rate of thirty ACT 48 credits per year so that they may maintain an active Pennsylvania Teaching Certificate.

Library Services:

A weekly Prison-wide Law Library schedule provides law materials and resources. The scheduling, documentation of inmate attendance and usage, inmate requests, and scheduled sessions are recorded by the Library Specialist and Education Secretary. In 2011, the Library Specialist received more than 4,000 inmate requests to attend Law Library.

Lending Library services are offered to non-disciplinary blocks. Community members and groups generously donated materials to the Lending Library.

School Age Youth Program:

Under the Juvenile Act, Central Dauphin School District continues to provide educational services to incarcerated juveniles (under age 18 or special needs students under 22). The Education Supervisor oversees this program. In 2011, eight juvenile inmates completed the high school curriculum and received a high school diploma from the following school districts: Central Dauphin (1), Harrisburg (5), Upper Dauphin (1), and Pequea Valley (1).

The Education Supervisor annually applies for Title I funding to help provide educational materials and equipment for the Prison. A portion of the \$45,360.25 Title 1 funding received for 2010/2011 was used to purchase classroom chairs, white boards, education materials, classic literature for the Lending Library, supplies, and books to be used in treatment groups such as AAA and NA.

DCP Education Program Attendance

Program	Participants
Adult Education Classes ABE and GED	197
English as a Second Language	27
Education Tutors	8
GED Diploma Recipients	19
LASER (Life Skills Program)	448
LASER Prep Group	537
LASER Support Group	27
Central Dauphin High School Program*	185
Central Dauphin High School Diploma Recipients*	8

*Data from 2010/2011 school year

TREATMENT DEPARTMENT COMMUNITY CONNECTIONS REPORT 2011

John Addison, Community Connections Coordinator

Throughout 2011, the Community Connections Coordinator was able to enhance the Prison's treatment services through the utilization of volunteers, student interns, outside agencies, and community resources. As a result, the inmate population was afforded the opportunity to partake in various services while incarcerated and upon release.

Volunteer Program:

There are 357 active volunteers, professional agency volunteers, and student interns who consistently contribute their time and talents to the Prison. Most of our volunteers are involved in providing various treatment services directly to the inmate population while many others support the needs of the Treatment Department.

This past year, security training was offered to volunteers, outside agencies and interns. The training covered a wide range of security topics such as contraband, common problems, women's issues, hostage survival information, understanding the criminal personality, fire safety, and effective ways to work with inmates.

The Annual Volunteer Recognition Dinner was held in April with 177 individuals in attendance. The Central Dauphin High School Jazz Band performed musical selections throughout the evening. Volunteer Elder Charles Henderson was recognized for the Protestant services he provided to the Prison and the inmate population.

Internship Program:

The on-site internship program for area college students provided internships to students from Elizabethtown College. Students worked in various areas in the Treatment Department such as counseling, casework, and classification. Arrangements have been made for internships for Bloomsburg University, Kutztown University, and Penn State Harrisburg in 2012.

Community Relations:

The Lebanon County Veterans' Administration continues to meet with incarcerated veterans to determine eligibility for veteran benefits upon release. This service is provided on a monthly or as-needed basis.

The Penn State Hershey Cancer Institute provided healthcare awareness presentations throughout the year to the male and female inmate populations. The presentation topics included HPV and Breast Cancer, Ovarian Cancer, Prostate Cancer, and Colorectal Cancer. Plans have been made to offer similar presentations in 2012.

Hamilton Health Center collaborated with the Prison to provide ongoing HIV/AIDS Awareness classes for the entire inmate population. In addition, Hamilton Health staff was

provided with the use of a private office to offer confidential free testing for the inmate population.

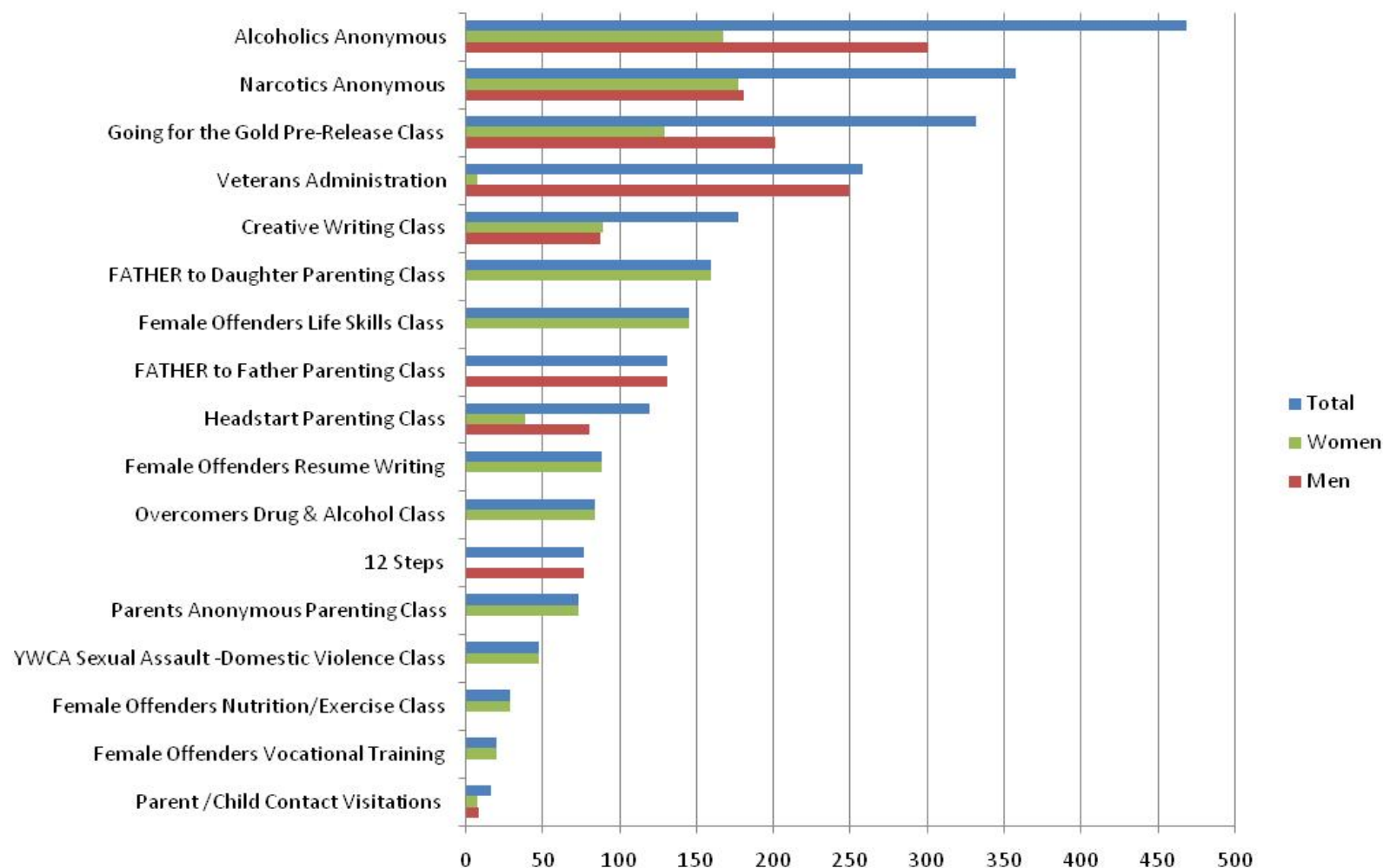
Dauphin County Prison continues to collaborate with Christian Churches United and DCP volunteers to provide a Mentor Program. The Mentor Program is offered to DCP inmates who participate in the 12-week Going for the Gold pre-release aftercare program. Once inmates are within six months of release, they are eligible to apply for the Mentor Program. The pre-release program offers inmates a positive resource in the rehabilitative process, thus providing a better chance to develop a relationship with a mentor and reintegrate into the community as positive, productive citizens. Most of the mentors are currently Dauphin County Prison religious volunteers or agency workers. Monthly mentor support meetings are held to guide each mentor and assist in the development of a short-term, one-on-one relationship with the released offender.

Quarterly Family and Friends Meetings were held for individuals who wanted to learn about DCP inmate policies and procedures. Individuals were able to meet with Prison officials to discuss common issues and concerns (e.g., inmate commissary, visitations, treatment programs, mail, and medical and food services).

Volunteer Programming Highlights:

Each year a few volunteer programs exceed expectations by offering extraordinary inmate programs. In collaboration with Capital Area Head Start and Real Life Ministries, the Prison continued to offer parenting programs to the inmate population. Inmates who successfully completed the six-week programs were granted contact visits with their children. A combined total of 17 parent-child contact visits were granted.

2011 Non-Religious/ Non-Denominational Volunteer Programming Attendance



TREATMENT DEPARTMENT CHAPLAINCY & PASTORAL CARE REPORT 2011

Chaplain Wayne K. Lutz and Chaplain Damon Wagner Fields

Introduction:

The Prison Chaplaincy staff provided pastoral care for the inmates, provided support and arrangements for religious leaders of the community for clergy visitation, supported and assisted volunteers leading religious programs, coordinated with Prison staff to assure timely pastoral care and response to inmate requests, coordinated programs to assist inmates in their faith journey, and provided service and leadership in the community.

The chaplains, assisted by two part-time clerks, facilitated the offering of 15 major observances for the Christian, Muslim, Jewish, and Native American faiths. Mormon and Buddhist spiritual advisors began volunteering to provide spiritual support. The needs of all faith groups were valued and attempts made to meet their religious needs.

Summary of Religious Service and Program Provision:

In 2011, staff chaplains interviewed 4,665 new inmates to ascertain their religious preference, provide spiritual resources, arrange for spiritual advisor visitations, arrange for worship, program activities, and schedule for events in their faith groups. Staff chaplains and volunteer block chaplains recorded 6,828 brief pastoral care sessions with inmates; 884 significant pastoral care sessions were documented, and 429 in-depth counseling sessions were conducted. A weekly average of 87 inmates attended the Chapel Talk group counseling sessions led by volunteer block chaplains and the associate staff chaplain.

Religious services, prayer services, religious education, pastoral care, and spiritual support were offered by the inmates' faith groups. Regular programming and services were provided for the Protestant, Roman Catholic, Jewish, Muslim, Native American, and Jehovah's Witness populations. Other smaller population faiths were supported by the staff, block chaplains, and spiritual advisors. Spiritual advisors had access to individual visitation through the clergy clearance policy and procedures as approved by the Prison Board.

The part-time clerks provided daily call sheets for the religious programs, entered interview data for the religious programming desired by the inmates, assisted with clergy clearances, assisted with phone inquiries and notifications, and assisted in responding to inmate request forms. Christian Churches United continued to provide support via a part-time employee who provided calls to the spiritual advisors of the inmates alerting them of the inmates' desire for spiritual guidance.

Highlights for 2011:

- One new worship team was formed and began leading Protestant worship services.
- One worship team was re-activated and returned to lead Protestant worship services.
- Deborah Thorpe-Gazzi began as spiritual advisor and worship leader in the Muslim faith.
- Two block chaplains began as a team to provide pastoral care on Q6-Block.
- Quarterly training meetings were provided for the volunteer block chaplains. Two community leaders served as resource speakers for two of the events.
- The Mentor Program continued to grow, provide guidance, and serve as a resource for individuals transitioning back into the community.
- Monthly Community Connections Breakfasts and Programs were very successful for individuals in work release centers, halfway houses, and other transitional living programs.
- Bishop McFadden of the Diocese of Harrisburg led a special Christmas Eve Mass in the Prison Chapel.

Training and Continuing Education for Staff Chaplains:

Professional correctional chaplains have mandated training. To meet requirements to maintain (or attain) certification as a correctional chaplain and to grow in proficiency, the both staff chaplains were provided the following training in 2011:

1. CPR & First Aid, Fire Safety, Suicide Prevention
2. Northeast American Correctional Chaplains Association Conference & Training
3. Pennsylvania Prison Chaplains Association Annual Conference

Community Service and Leadership Provided by the Prison Chaplains:

Both chaplains attended the Interdenominational Ministers Conference Breakfast in celebration of Martin Luther King Jr. Day in January. They also attended and participated at the India Family Bible Study Group annual dinner and program in December. The chaplains have visited the home churches of eight of the worship teams during Sunday morning worship and thanked the congregations for their ministry and support at Dauphin County Prison.

Chaplain Lutz served as chairperson of the monthly Prison Action Committee (PAC) and served as chairperson of the Quarterly Block Chaplain Training event. He led worship services in his endorsing denomination, presented the Outstanding Volunteer Award at the 2011 Volunteer Recognition Dinner, spoke at a Yokefellow workshop, and attended meetings of his endorsing denomination. He also attended the 2011 Christian Churches United Gospel Concert fundraiser.

Chaplain Fields served as chairperson of the monthly Mentor Support Group meetings and provided leadership for the monthly Community Connections Breakfasts. He served as a member of the monthly Christian Churches United Prison Action Committee (CCU PAC), the Gospel Concert Committee, attended the monthly Capital Region Ex-offender Support Coalition (CRESC) meetings, and participated in a Project TRADE meeting. Chaplain Fields served as a committee member on the Work Release Worship Steering Committee, attended the Men's Work Release Center Christmas Service and Dinner, and attended the annual CCU staff luncheon. He also assisted with the CCU Gospel Fundraising Concert.

Chaplain Fields attended the Quarterly Block Chaplain Training meetings, and he presented the invocation at the annual Volunteer Recognition Dinner.

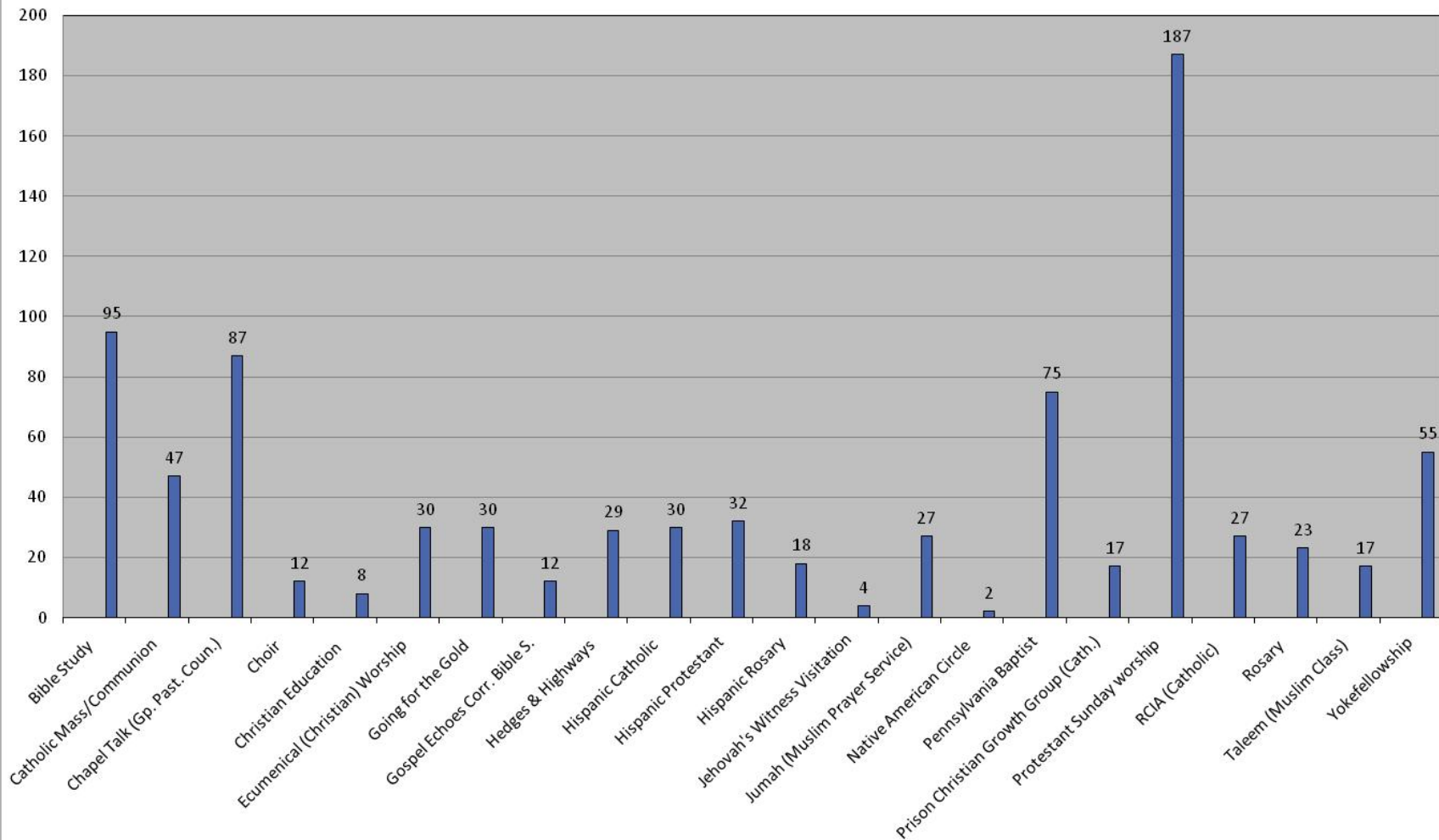
Conclusion:

Last year Prison ministry at Dauphin County Prison continued to grow as new volunteers and new worship teams were added. We strive to facilitate opportunities for all of the inmates to grow in their faith. We pray that ex-offenders be accepted and successful in their new lives as they transition back into their communities.

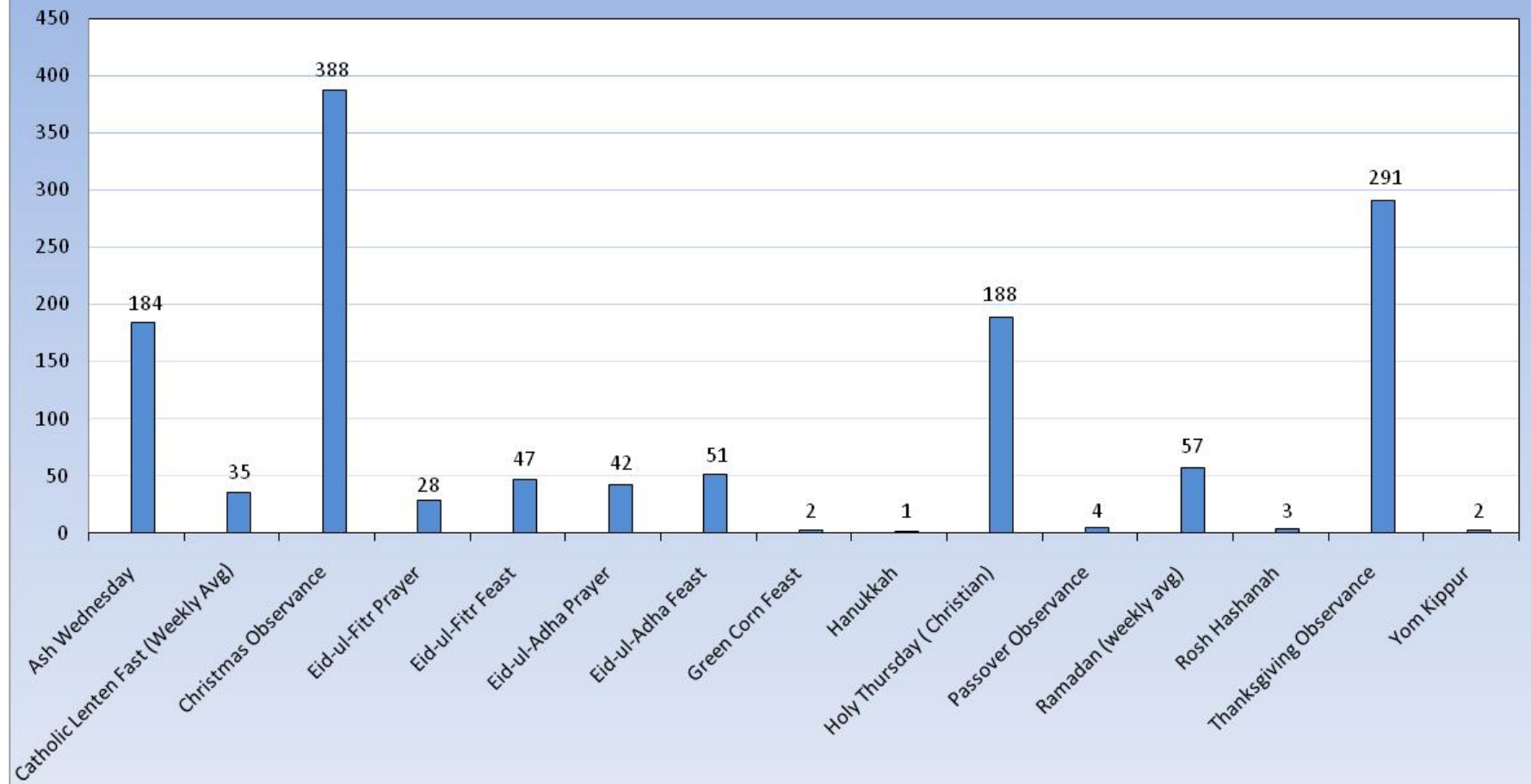
**Dauphin County Prison
Population Summary by Religion for Year 2011**

<i>Religion</i>	<i>Population</i>	<i>Percentage</i>
Protestant	686	60.87%
Catholic	191	16.95%
No Religion	109	9.67%
Muslim	74	6.57%
Religion Unknown	31	2.75%
Jehovah's Witness	12	1.06%
Jewish	4	0.35%
Rastafarian	4	0.35%
Buddhist	3	0.27%
Atheist	2	0.18%
Native American	2	0.18%
Seventh Day Adventist	2	0.18%
Other	2	0.18%
Church of Jesus Christ of Latter Day Saints (Mormon)	1	0.09%
Orthodox	1	0.09%
Taoist	1	0.09%
Unitarian	1	0.09%
WICCA Old Religion	1	0.09%

Religious Program Average Weekly Attendance for Year 2011



Annual Religious Observance Attendance for Year 2011



DAUPHIN COUNTY PRISON
YEAR-END REPORT
2011

PART 4

STATISTICS

STATISTICS, CHARTS & GRAPHS

2011

Sharon H. Manton, Assistant to Warden, & Laura O'Hare, Executive Secretary

Introduction:

Included in this section are numerous charts, tables, and graphs that provide demographic information about the inmate population of Dauphin County Prison. Data on age, gender, race, length of sentence, juveniles, recidivism, fully-sentenced percentages, average numbers of Work Release inmates, and average daily population of the facility are presented in this section. As appropriate, comparative figures are given for prior years.

On some charts, the data is derived from a weekly "snapshot" of the Prison population. These weekly figures are then used to calculate monthly and annual averages. It is important to note, therefore, that some of the statistical information is an approximation. The information provided on monthly average population is computer generated on a daily basis at five minutes past 12:00 midnight. These figures include the Prison population, as well as Prison inmates transferred to both the Male and Female Work Release Centers.

Statistical Trending:

- The average in-house population figure remained constant from the prior year. The highest average total population and the highest average in-house population occurred in May.
- There was minimal change in the breakdown between males and females as a percentage of the total population.
- Age group 22-29 was a greater percentage of the total population, increasing from 29.2% in 2010 to 32.2% in 2011. All other age groups remained constant or decreased from the prior year. The juvenile population, which was exclusively male, decreased from 1.2% in 2010 to 0.8% of the total population in 2011.
- The population race composition saw increases in the percentages of Asian males, Hispanic males, Native American males, and White males. The percentage of Black males decreased from 52.2% of the total population in 2010 to 49.8% of the total population in 2011. The race composition among females generally remained consistent with the prior year.
- The average percentage of inmates with multiple incarcerations decreased 0.5% from 2010.

Also included in this section is information on Dauphin County Prison's Annual Charity Golf Outing.

CHARITY GOLF OUTING REPORT 2011

For the past 15 years, Dauphin County Prison was involved in organizing and running a golf tournament for charity. Beginning in 2012, the Dauphin County Parks & Recreation Department will host the outing as one of the numerous offerings on their calendar of events. DCP is honored to have supported the community through this venture, and we wish the staff of Parks & Recreation continued success. We are confident the charities will benefit from their resources and expertise in conducting such events.

In 2011, funds were raised for The Boys & Girls Club of Central PA, the American Red Cross of the Susquehanna Valley, and other United Way charities of the Capital Region. The tournament was again successful in attracting corporate sponsors and donations from community resources and companies that serve the Prison. ARAMARK Correctional Services served an outstanding buffet luncheon, as well as other food and beverage throughout the day; Oasis Management Systems contributed snack bags for each golfer and volunteer worker; and PrimeCare Medical doubled the highest level of sponsorship available.

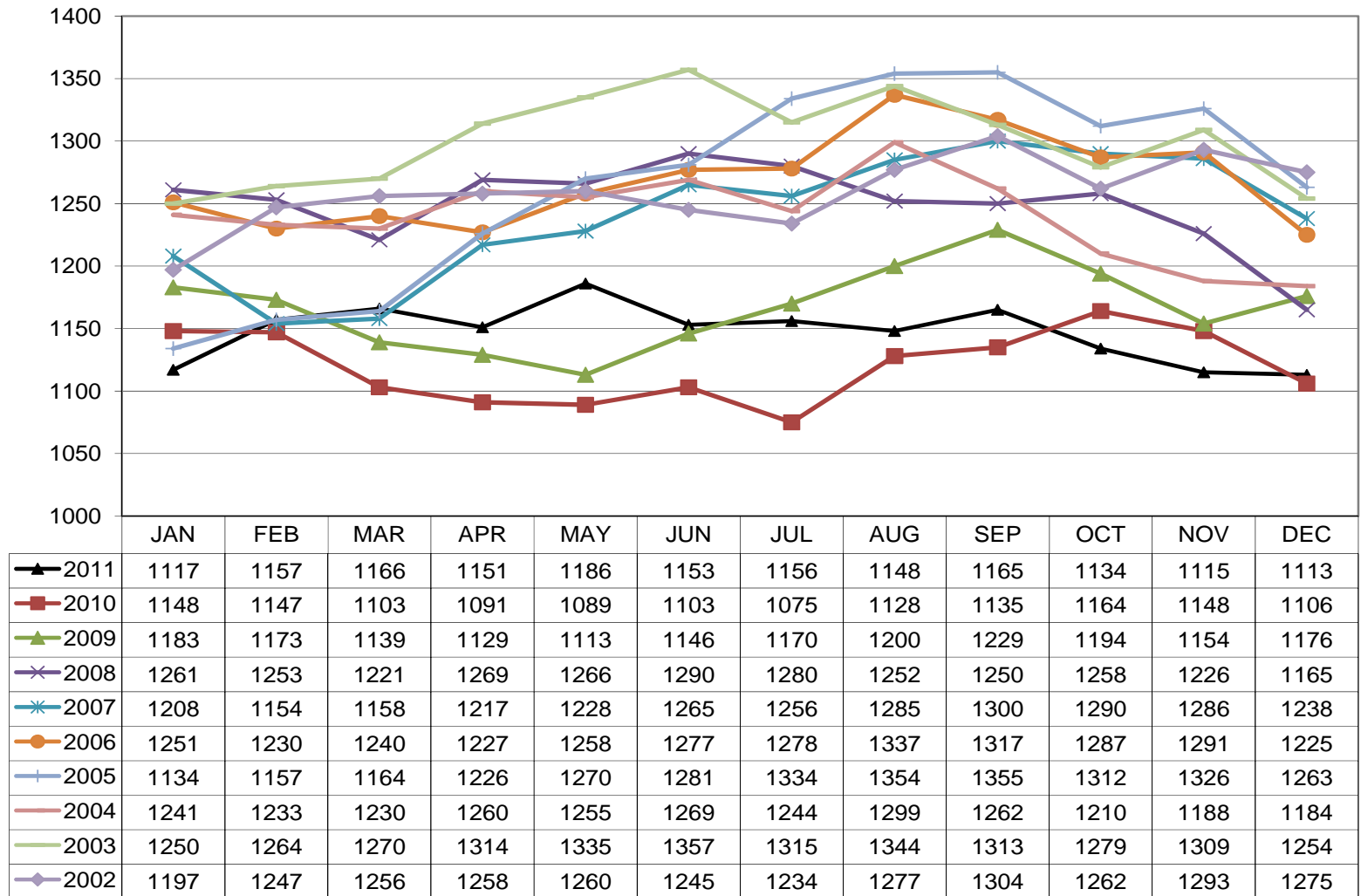
The success of this event over the years would not have been possible without the assistance of the Dauphin Highlands Golf Course staff. Also critical to the success were numerous dedicated volunteer workers who faithfully performed the functions of hole watchers, registration, Golf Police, prize runners, and more. The past eight years Sheriff Jack Lotwick served as Golf Police for the benefit of the Sheriff's Canine Unit.

YEAR	DONATED TO CHARITY	# PLAYERS
1997	\$1,376	93
1998	\$3,000	123
1999	\$8,000	123
2000	\$14,000	144
2001	\$20,000*	144
2002	\$25,000	144
2003	\$28,000	144
2004	\$30,000	100
2005	\$30,000	112
2006	\$45,000**	125
2007	\$37,600	118
2008	\$42,500	153
2009	\$40,500	152
2010	\$43,500	145
2011	\$44,000	142
TOTAL	\$412,476	

* After the 2001 outing, a check for \$20,000 was presented to the United Way, with the understanding that \$5,000 of that would be a "pass-through" to the Red Cross relief efforts for the victims of the September 11, 2001, attacks. Furthermore, rather than having a 50/50 split on skill holes and on tickets from the popular "Golf Police," an additional \$5,000 was donated to the County contribution to the Red Cross Relief Fund.

** Collaborated with the R.C. Mott, Jr., Memorial Foundation.

TEN-YEAR COMPARISON OF MONTHLY AVERAGE POPULATION: 2002 - 2011
(In-house and both Work Release Centers)

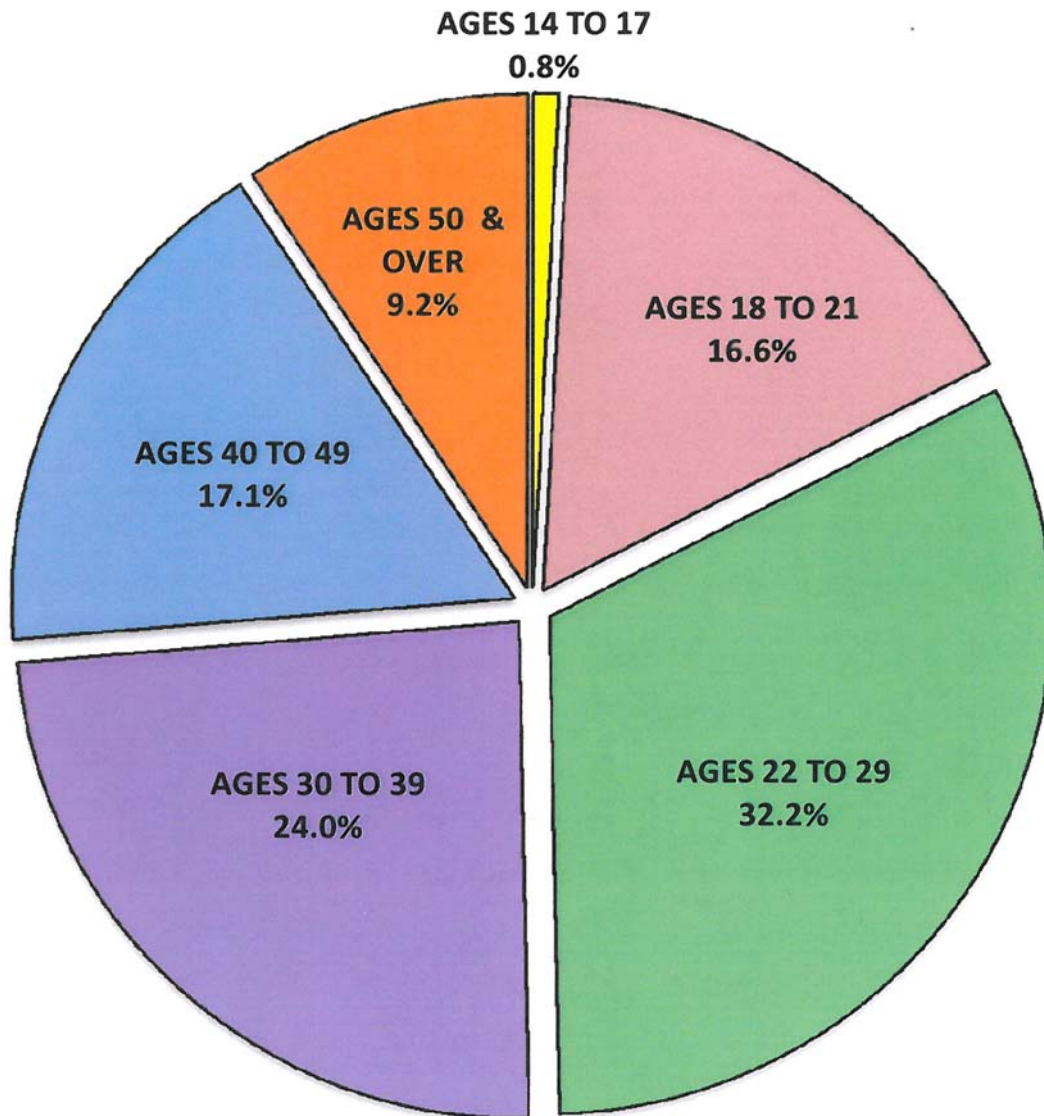


ACTIVE INMATE BREAKDOWN BY AGE AND GENDER - 2011

AGE RANGE	JAN		FEB		MARCH		APRIL		MAY		JUNE		JULY		AUG		SEPT		OCT		NOV		DEC		Yearly Avg.		% Total Pop.	
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
14-16	5	0	3	0	3	0	2	0	2	0	1	0	1	0	2	0	2	0	2	0	1	0	1	0	0	0	0.0%	0.0%
17	7	0	8	0	7	0	8	0	9	0	10	0	10	0	10	0	9	0	10	0	11	0	8	0	9	0	0.8%	0.0%
18-21	161	15	163	16	165	9	172	11	203	15	192	14	202	15	193	14	186	15	171	12	155	14	152	15	176	14	15.4%	1.2%
22-25	187	30	186	33	185	30	180	32	183	33	181	32	170	32	172	32	182	29	194	31	193	33	184	36	183	32	16.0%	2.8%
26-29	117	21	130	25	143	25	139	25	136	30	136	31	132	24	125	26	123	25	121	24	117	23	118	22	128	25	11.2%	2.2%
30-39	250	27	261	30	264	33	252	37	248	43	223	45	217	41	223	43	238	42	215	40	221	35	234	32	237	37	20.8%	3.3%
40-49	153	36	156	36	152	38	138	40	145	37	150	39	173	37	172	31	184	27	168	27	174	24	180	24	162	33	14.2%	2.9%
50-59	88	7	85	8	88	7	86	8	84	9	75	11	74	10	75	10	83	10	87	14	84	14	78	12	82	10	7.2%	0.9%
60-69	14	2	12	2	12	2	15	2	9	2	6	2	9	2	8	2	10	2	9	2	8	1	10	1	10	2	0.9%	0.2%
70+	0	0	1	0	1	0	2	0	2	0	2	0	1	0	1	0	1	0	1	0	1	0	1	0	1	0	0.1%	0.0%
M & F totals	982	138	1005	150	1020	144	994	155	1021	169	976	174	989	161	981	158	1018	150	978	150	965	144	966	142	989	153	86.6%	13.4%
Combined Totals	1120		1155		1164		1149		1190		1150		1150		1139		1168		1128		1109		1108		1142			

Averages and percentages are based on a weekly "snapshot" picture; therefore, figures are approximate.

INMATE POPULATION BREAKDOWN BY AGE - 2011



MONTHLY AVERAGES OF JUVENILES INCARCERATED IN DCP

Ten-Year Comparison

2011

MONTH	14 YRS	15 YRS	16 YRS	17 YRS
January	0	0	5	7
February	0	0	3	8
March	0	0	3	7
April	0	0	2	8
May	0	0	2	9
June	0	0	1	10
July	0	0	1	10
August	0	0	2	10
September	0	0	2	9
October	0	0	2	10
November	0	0	1	11
December	0	0	1	8

MONTHLY AVERAGES

2011	2010	2009	2008	2007	2006	2005	2004	2003	2002
12	16	18	4	16	10	9	14	21	12
11	15	20	4	14	10	6	18	20	11
10	14	18	6	14	12	6	20	19	10
10	11	17	7	11	12	6	16	19	10
11	11	15	5	11	11	7	17	17	8
11	11	14	8	11	9	10	15	13	7
11	11	17	8	9	13	10	11	18	9
12	10	18	10	9	14	10	9	20	11
11	14	21	12	10	17	9	7	19	13
12	18	19	12	8	21	9	7	18	13
12	13	18	14	7	21	12	9	15	20
9	12	19	16	4	21	10	9	16	22

YEARLY AVERAGE OF JUVENILES:

11	13	18	9	10	14	9	13	18	12
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JUVENILES COMMITTED DURING CALENDAR YEAR 2011

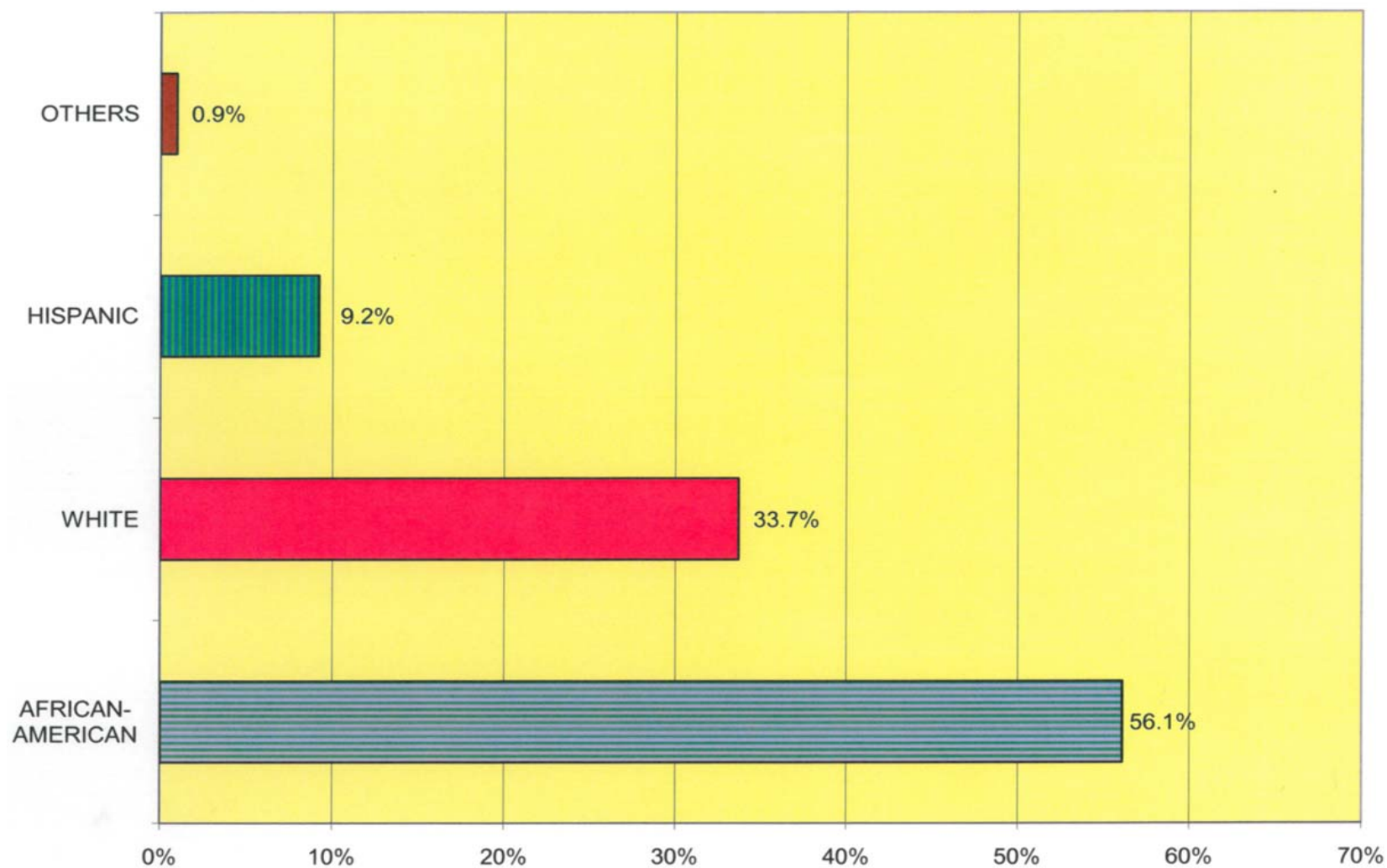
AGE AT ENTRY:		PERCENTAGE
Age 16	6	22.22%
Age 17	21	77.78%
GENDER:		PERCENTAGE
Male	27	100%
LAST SCHOOL DISTRICT ATTENDED:		PERCENTAGE
Central Dauphin	2	7.41%
Cresson / South Mountain	1	3.70%
Harrisburg	17	62.96%
Steelton-Highspire	2	7.41%
Susquehanna Township	2	7.41%
Williamsport	1	3.70%
Brooklyn, NY	1	3.70%
Dayton, OH	1	3.70%
CHARGES UPON COMMITMENT:		PERCENTAGE
Aggravated Assault	8	6.20%
Alter/Obliterate Mark of Identification	1	0.78%
Attempted Murder	1	0.78%
Bail Revocation	1	0.78%
Bench Warrant	4	3.10%
Conspiracy	23	17.83%
Court Order	1	0.78%
Criminal Attempt	2	1.55%
Criminal Attempt - Murder	1	0.78%
Criminal Conspiracy Engaging	4	3.10%
Criminal Homicide	5	3.88%
Disorderly Conduct	1	0.78%
Driving Without a License	1	0.78%
Engaging in Criminal Conspiracy-Robbery	1	0.78%
Firearm w/o License	10	7.75%
Firearms Not to be Carried	1	0.78%
Fugitive	1	0.78%
Homicide	1	0.78%
Make Repairs/Sell Offensive Weapon	1	0.78%
Person Not to Possess Firearm	1	0.78%
Poss. Controlled Substance	1	0.78%
Poss. Drug Paraphernalia	3	2.33%
Poss. Firearm/s by Minor	4	3.10%
Poss. Firearms	5	3.88%
Poss. Firearm w/ Manuf Number Altered	2	1.55%
Poss. Instrument(s) of Crime	2	1.55%
Poss. Marijuana	1	0.78%
Poss. w/Intent	1	0.78%
Poss. w/Intent to Deliver	1	0.78%
Poss. w/Intent to Manufac/Deliver Contr Sub	2	1.55%
Prohibited Conduct of Minors	1	0.78%
Receiving Stolen Property	2	1.55%
Recklessly Endangering Another Person	12	9.30%
Resisting Arrest	1	0.78%
Robbery	4	3.10%
Robbery-Inflict Serious Bodily Injury	3	2.33%
Robbery-Take Property from Other/Force	4	3.10%
Robbery-Threat Immediate Serious Injury	5	3.88%
Simple Assault	3	2.33%
Tamper w/ Physical Evidence	1	0.78%
Theft	1	0.78%
Theft by Receiving Stolen Property	1	0.78%
Total Charges for 27 Commitments:		129

INMATE POPULATION BREAKDOWN BY RACE - 2011

RACE	JAN		FEB.		MARCH		APRIL		MAY		JUNE		JULY		AUG.		SEPT.		OCT.		NOV.		DEC.		YEAR AVG.		% TOTAL RACE	
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
ASIAN	1	0	2	0	4	0	3	0	5	1	5	1	5	1	7	1	6	1	4	1	3	1	2	0	4	1	0.3%	0.1%
BLACK	593	63	596	62	590	64	577	78	586	82	550	84	553	80	554	76	577	70	552	71	551	65	561	69	570	72	49.8%	6.3%
HISPANIC	95	10	95	14	101	13	93	12	95	12	98	10	99	8	101	7	99	8	94	8	89	7	89	6	96	10	8.4%	0.8%
NATIVE AMERICAN	1	2	1	1	2	1	2	1	1	1	0	1	1	0	2	0	2	0	3	0	2	0	2	0	2	1	0.1%	0.1%
OTHERS	1	0	2	0	3	0	3	0	2	0	4	0	5	0	5	1	5	0	6	0	5	0	4	0	4	0	0.3%	0.0%
WHITE	290	62	308	73	319	66	318	63	331	72	321	78	325	73	311	73	328	71	317	71	315	72	308	66	316	70	27.6%	6.1%
MALE/FEM TOTALS	981	137	1004	150	1019	144	996	154	1020	168	978	174	988	162	980	158	1017	150	976	151	965	145	966	141	991	153	86.6%	13.4%
TOTAL	1118		1154		1163		1150		1188		1152		1150		1138		1167		1127		1110		1107		1144		100.00%	

Averages and percentages are based on a weekly "snapshot" picture; therefore, figures are approximate.

INMATE POPULATION BREAKDOWN BY RACE - 2011



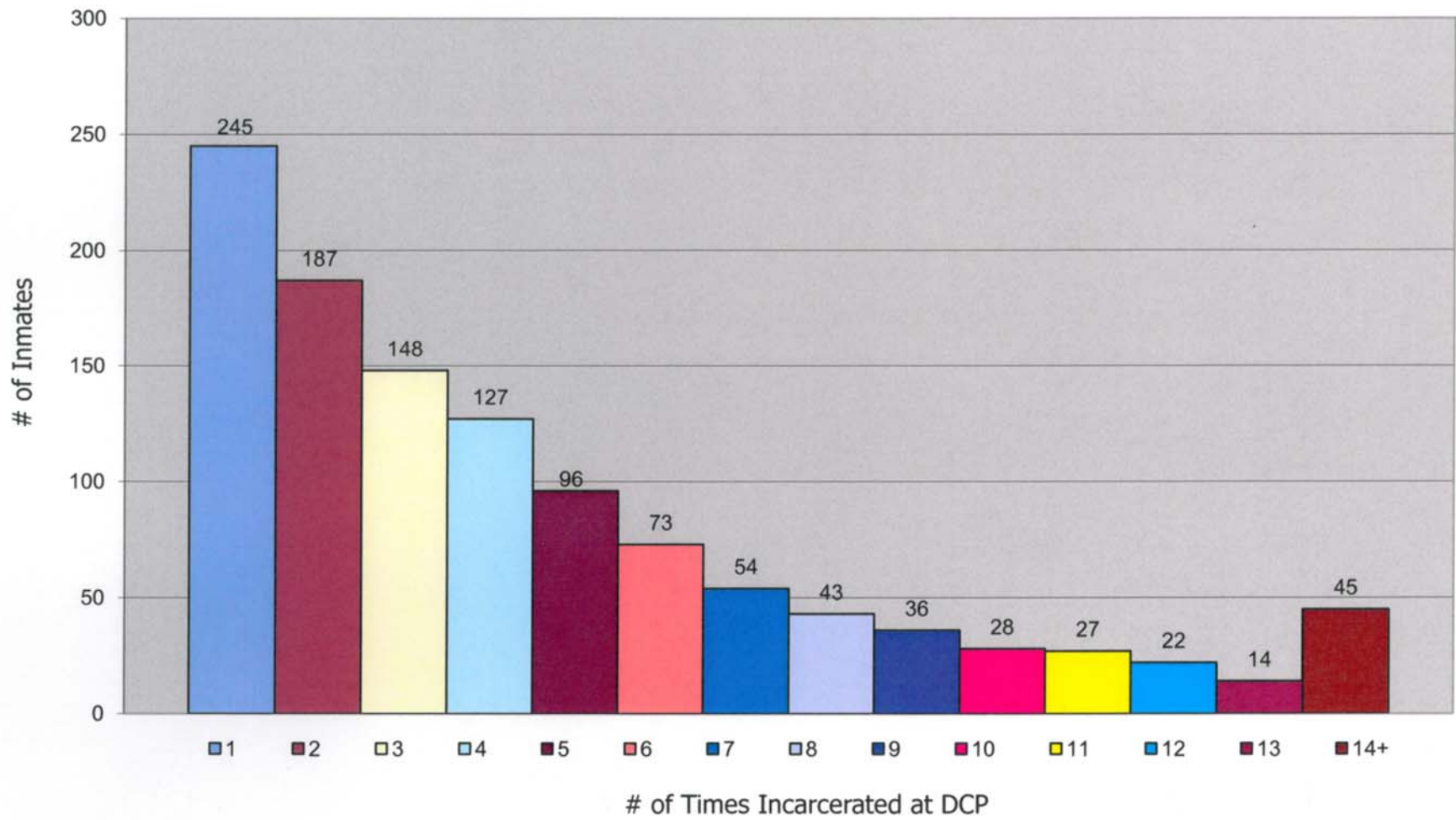
Percentages are based on a weekly "snapshot" picture; therefore, figures are approximate.

RECIDIVISM REPORT 2011

# Times at DCP		Jan.	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Average
1	males	219	215	220	233	232	212	214	218	213	193	186	181	211
	females	29	33	32	35	33	36	27	32	39	38	35	34	34
2	males	153	154	155	156	173	160	174	169	160	166	162	167	162
	females	24	28	20	23	28	25	27	27	21	23	23	26	25
3	males	126	130	127	120	130	122	123	116	113	119	120	126	123
	females	23	25	27	29	30	30	28	26	23	24	21	22	26
4	males	111	114	103	107	114	111	113	118	124	118	119	109	113
	females	7	9	12	12	12	14	16	16	15	13	13	20	13
5	males	73	81	79	80	81	87	89	87	90	89	87	84	84
	females	10	12	11	11	12	17	18	18	14	13	6	7	12
6	males	72	74	67	67	72	52	65	68	60	60	68	68	66
	females	6	7	5	6	8	7	6	8	9	8	9	9	7
7	males	45	47	57	48	44	42	47	47	44	49	47	50	47
	females	9	9	10	6	10	7	7	5	1	2	4	5	6
8	males	35	34	32	29	34	32	37	35	43	42	47	47	37
	females	8	7	7	7	8	7	6	7	4	2	4	4	6
9	males	36	38	42	38	36	31	25	26	26	23	28	31	32
	females	3	3	2	2	5	5	4	3	4	6	6	5	4
10	males	24	29	28	27	24	21	26	22	21	23	24	21	24
	females	1	2	2	5	3	2	4	5	4	8	7	4	4
11	males	26	29	20	24	23	29	22	18	21	23	19	26	23
	females	4	5	7	6	7	5	2	1	2	3	3	3	4
12	males	17	21	20	17	17	17	20	20	21	20	18	17	19
	females	2	2	1	1	2	4	5	5	4	3	3	2	3
13	males	16	16	14	13	12	10	14	10	11	10	11	4	12
	females	2	3	2	2	2	2	2	1	1	2	1	1	2
14 +	males	35	40	37	37	45	32	34	41	38	38	42	37	38
	females	9	7	6	9	10	8	7	7	8	4	5	5	7
male total		988	1022	1001	996	1037	958	1003	995	985	973	978	968	992
females		137	152	144	154	170	169	159	161	149	149	140	147	153
combined total		1125	1174	1145	1150	1207	1127	1162	1156	1134	1122	1118	1115	1145
male recidivism		77.8%	79.0%	78.0%	76.6%	77.6%	77.9%	78.7%	78.1%	78.4%	80.2%	81.0%	81.3%	78.7%
female recidivism		78.8%	78.3%	77.8%	77.3%	80.6%	78.7%	83.0%	80.1%	73.8%	74.5%	75.0%	76.9%	78.0%
Total combined percentage		78.0%	78.9%	78.0%	76.7%	78.0%	78.0%	79.3%	78.4%	77.8%	79.4%	80.2%	80.7%	78.6%

Averages and percentages are based on a monthly "snapshot" picture; therefore, figures are approximate.

AVERAGE NUMBER OF INCARCERATIONS AT DCP - 2011



AVERAGE SENTENCES OF INMATES AT DAUPHIN COUNTY PRISON - 2011

Sentence	Under 6 months		6 months to one year		One year to 23 months		Over 23 months		Unsentenced		Total Inmates		Combined Total
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	
Month													
January	88	9	62	6	106	24	76	17	648	80	980	136	1116
February	85	9	57	7	116	25	74	19	673	90	1005	150	1155
March	85	10	56	7	119	27	89	16	668	84	1017	144	1161
April	83	11	53	8	116	27	101	20	641	89	994	155	1149
May	72	9	50	6	127	31	110	20	662	102	1021	168	1189
June	75	9	41	8	129	32	88	16	644	109	977	174	1151
July	88	8	38	7	124	32	93	15	646	100	989	162	1151
August	81	8	33	9	116	29	91	13	659	98	980	157	1137
September	87	7	43	9	119	30	92	14	678	91	1019	151	1170
October	92	13	44	6	130	27	79	15	632	91	977	152	1129
November	95	15	47	5	117	24	82	15	624	85	965	144	1109
December	93	15	43	6	106	23	85	14	639	83	966	141	1107
Average # with sentence	85	10	47	7	119	28	88	16	651	92	991	153	1144

Sentence	Under 6 months		6 months to one year		One year to 23 months		Over 23 months		Unsentenced		Total Inmates	
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
Percentage of Total Population	7.5%	0.9%	4.1%	0.6%	10.4%	2.4%	7.7%	1.4%	56.9%	8.0%	86.6%	13.4%
Total	8.4%		4.7%		12.8%		9.1%		65.0%		100%	

Averages and percentages are based on a weekly "snapshot" picture; therefore, figures are approximate.

**MONTHLY AVERAGE PERCENTAGE OF
FULLY SENTENCED**

DAUPHIN COUNTY PRISON INMATES

2011

MONTH	AVERAGE PERCENTAGE
January	28.3%
February	28.5%
March	30.0%
April	31.4%
May	29.5%
June	29.0%
July	29.6%
August	28.0%
September	29.0%
October	30.5%
November	29.8%
December	28.8%
YEARLY AVERAGE	29.4%

The 2011 yearly average is an increase of 3.1% from the average of 26.3% in 2010.

Percentages are derived from averaging a weekly "snapshot" view of fully sentenced inmates; therefore, figures are approximate.

**AVERAGE PRISON POPULATION AND WORK RELEASE POPULATIONS
COMPARISON BY MONTHS - 2011**

MONTH	PRISON	MALE WORK RELEASE CENTER*	FEMALE WORK RELEASE CENTER
January	954	137	26
February	960	166	30
March	955	172	38
April	934	180	38
May	979	175	32
June	938	174	38
July	941	180	35
August	949	165	33
September	959	175	31
October	929	180	25
November	914	174	28
December	910	170	33
AVG. FOR YEAR 2011	943	171	32

COMPARISON BY YEARS

Avg. 2011*	943	171	32
Avg. 2010*	943	142	35
Avg. 2009*	949	180	38
Avg. 2008*	988	220	41
Avg. 2007*	979	222	40
Avg. 2006*	986	241	41
Avg. 2005*	988	238	39
Avg. 2004*	946	256	39
Avg. 2003*	985	276	40
Avg. 2002*	976	246	41

*Prior to 2011, Male Work Release Center figures included only inmates who were processed through DCP before being transferred to work release. Any individuals who were sent to work release directly from the Courts or who were from another county were not included in these numbers. As of 1/1/11, all new commitments are processed in through Dauphin County Prison. Since mid-March 2011, all inmates at Male Work Release have been captured in the above monthly averages.

FIFTEEN YEAR OVERVIEW OF BUDGET/NUMBER OF EMPLOYEES/NUMBER OF INMATES

YEAR	TOTAL \$ IN BUDGET	TOTAL \$ SPENT	TOTAL STAFF (as of 12/31)	AVERAGE NO. OF INMATES			AVERAGE COST PER INMATE		RATIO INMATES/EMPLOYEE	TOTAL INMATES HANDLED	
				^total	in-house	work rel	per year	per day		in	out
1997	\$ 17,073,714	\$ 16,192,863.00	294	1079	*941	138	\$17,208.14	\$47.15	3.20	5090	5004
1998	\$ 17,315,969	\$ 16,393,939.86	291	1084	*940	144	\$17,440.35	\$47.78	3.23	5209	5248
1999	\$ 17,936,737	\$ 17,742,285.55	274	1129	*927	202	\$19,139.47	\$52.44	3.38	5309	5178
2000	\$ 17,843,476	\$ 17,284,222.70	265	1169	*853	316	\$20,262.86	\$55.51	3.22	5179	5239
2001	\$ 18,838,648	\$ 18,639,599.85	276	1182	**903	279	\$20,641.86	\$56.55	3.27	5533	5464
2002	\$ 19,860,316	\$ 19,859,416.36	286	1262	**976	286	\$20,347.76	\$55.75	3.41	5880	5826
2003	\$ 20,776,186	\$ 21,063,285.53	273	1301	**985	316	\$21,384.05	\$58.59	3.61	6231	6233
2004	\$ 22,971,049	\$ 21,065,866.07	277	1241	**946	295	\$22,268.36	\$61.01	3.42	5830	5937
2005	\$ 25,514,658	\$ 24,681,848.65	286	1265	**988	277	\$24,981.63	\$68.44	3.45	6237	6123
2006	\$ 26,575,033	\$ 25,495,386.00	287	1268	**986	282	\$25,857.39	\$70.84	3.44	6211	6239
2007	\$ 26,563,729	\$ 26,609,846.27	289	1241	**979	262	\$27,180.64	\$74.47	3.39	6170	6174
2008	\$ 28,496,309	\$ 28,136,462.00	293	1249	**988	261	\$28,478.20	\$77.81	3.37	6444	6504
2009	\$ 31,510,477	\$ 31,254,926.00	297	1167	**949	218	\$32,934.59	\$90.23	3.20	5952	5986
2010	\$ 34,009,231	\$ 33,534,557.82	297	1119	**943	177	\$35,561.57	\$97.43	3.18	5918	5976
2011	\$ 34,060,142	\$ #33,073,345.00	295	1147	**943	##203	\$35,035.32	\$95.99	3.20	5869	5848

^ Includes in-house and work release inmates. Total may vary slightly from sum of individual population figures due to rounding.

* In-house figures computed by calculating annual average work release population from snapshot figure taken last day of each month and deducting it from total population. The in-house figures are used to compute inmate/employee ratio and average cost.

** In-house figures calculated by averaging all days of the year rather than using just a snapshot figure from the last day of each month. The in-house figures are used to compute inmate/employee ratio and average cost.

Expenditures favorably impacted by transition of Female Work Release to the Courts.

Prior to 2011, Male Work Release figures included only inmates who were processed through DCP before being transferred to work release. Any individuals who were sent to work release directly from the Courts or who were from another county were not included in these numbers. As of 1/1/11, all new commitments are processed in through DCP. Since mid-March 2011, all inmates at Male Work Release have been captured in the tallied work release average.

DAUPHIN COUNTY PRISON
YEAR-END REPORT
2011

PART 5

**HUMAN
RESOURCES**

DIRECTOR OF HUMAN RESOURCES
MARK A. TEMPLETON, PHR

HUMAN RESOURCES REPORT

2011

Mark A. Templeton, PHR, Director of Human Resources

"The Only Constant In Life Is Change." - Heraclitus

This quote from the Greek philosopher is a fantastic reminder that we are always in the midst of change. It seems that whether we are looking at staffing, payroll systems, or the charity golf outing, changes are taking shape everywhere. Despite the changes, we have greatly benefitted from the consistent leadership of the County Commissioners, Warden DeRose, the Deputy Wardens, and the Major. With the wealth of knowledge that comes from their years of experience, I have been able to help guide the Human Resources function through the changes we faced this year.

There were a few changes to the organizational chart during 2011. In the fall of 2010, one (1) Executive Secretary position and one (1) Records Officer position were eliminated during the budget hearings. In January of 2011, the position of Executive Secretary was reinstated, and one (1) Mail Clerk position was eliminated.

As it relates to staffing, a group of seven (7) Correctional Officers began employment with the Prison on March 7, 2011. In late summer, we began processing a new group of applications for the position of Correctional Officer and held written testing and interviews through the fall, making final selections for a new group of Correctional Officers to begin employment in January of 2012. Other hires throughout the year included one (1) Administrative Assistant, three (3) Treatment Specialists, one (1) Maintenance Worker, one (1) Secretary for the Education Department, and one (1) Part-Time Treatment Clerk.

Additionally, we had a few promotions and in-house transfers. Ms. Joanne Glasmire was promoted to the position of Secretary 1 in the Administrative Offices; Ms. Laura O'Hare was promoted to the position of Executive Secretary; and Michael Welker was promoted to the position of Treatment Evaluator. Ms. Juanita Mason transferred to the position of Part-Time Teacher.

Over the summer, a promotion process commenced to fill a Captain position and a Training Officer position. The selection process continued through the fall, in anticipation of identifying the successful candidates in January of 2012.

Negotiations with the Teamsters unit began in 2010, with the contract expiring on December 31, 2010. A settlement was not reached, and an interest arbitration hearing was held on July 20, 2011. As of the end of the year, an arbitration award had not yet been issued.

Over the last few years, a transition to a new time and attendance system has been in process. This transition went as well as could be expected, and DCP will go live with the new system effective pay #1, 2012. I would like to take the opportunity to thank Ms. Ridley

and Ms. Varner for their extensive work in assimilating the new system to the special needs of this facility.

Under the leadership and organization of Captain Corkle, blood drives were held at the Prison in March, June, September, and December, resulting in 180 pints of blood donated to the Central Pennsylvania Blood Bank.

The following table will outline staffing actions in 2011 compared to 2010.

DEPARTMENT	TOTAL POSITIONS	2011 OPEN POSITIONS	HIRED 2011	SEPARATIONS 2011		2010 OPEN POSITIONS	HIRED 2010	SEPARATIONS 2010
Administration	22	1	3	2		3**	0	2
Security	213	7	7	20		0	24	26
Training/Policy Compliance	3	0	0	0		0	0	0
Maintenance	14	0	1	0		1	0	2
Treatment	39	0	3	2		1	3	4
Records	4	0	0	0		1***	1	1
TOTAL	295	8*	14	24		6	28	35

* In addition to the open positions, there was one (1) Sergeant on Administrative Leave due to a work-related injury, one (1) Correctional Officer on Administrative Leave due to a work-related injury, three (3) Correctional Officers on Medical Leave of Absence, and one (1) Correctional Officer on Military Leave, for a total of six (6) positions impacting use of overtime hours.

** One (1) Mail Clerk position was eliminated in the 2011 budget.

*** One (1) Records Officer position was eliminated in the 2011 budget.

DAUPHIN COUNTY PRISON
YEAR-END REPORT
2011

PART 6

BUDGET

BUSINESS OFFICE REPORT 2011

Freddie D. McNeal, Business Manager

During 2011, the Dauphin County Prison Business Office staff had the primary responsibilities of maintaining inmate accounts, collecting fees for services, providing commissary services to inmates on a daily basis, preparing requisitions for goods and services, maintaining adequate office supplies, and verifying and reviewing all vendor invoices for accuracy before payment.

Under the supervision of Warden DeRose, the Business Office staff continued to watch expenses 2011.

- All department requests for supplies and equipment require explicit information be given to the Warden before purchases or repairs are authorized.
- Vendor invoices are given to the Business Office staff to check for accuracy before processing for payment. Identifying errors on invoices has resulted in substantial savings since the practice was implemented.

The above examples illustrate how some cost-effective approaches and decisions have cut costs in the operation of Dauphin County Prison.

The Financial Statement contained in this section shows reconciled balances of \$63,130.32 in the Commissary Account, \$133,487.69 in the Inmate Account Fund, \$788,461.59 in the M&T Bank Telephone Commissions Account, and \$1,052,722.98 in the Susquehanna Bank Telephone Commissions Account as of December 31, 2011.

DAUPHIN COUNTY PRISON

FEE FOR SERVICE REPORT 2011

Fee for Service Comparative Statement

Funds Received	2011	2010	Increase/ Decrease	Percentage
Housing	\$ 251,257.49	\$ 215,917.16	\$ 35,340.33	16.367
Medical	7,582.26	9,569.23	(1,986.97)	-20.764
Notary	569.85	587.00	(17.15)	-2.921
Restitution	3,311.98	3,743.83	(431.85)	-11.534
TOTALS	\$ 262,721.58	\$ 229,817.22	\$ 32,904.36	14.317

The above Comparative Statement helps to show the direction in which each co-pay category may be increasing or decreasing and to forecast future collection.

In 2011, as indicated in the above Comparative Statement, the collection of housing fees increased by 16.367% partly from the way the Work Release program changed their collection method, which helped Work Release inmates pay for Prison housing charges. The collection of medical fees decreased by 20.764%, along with the collection of notary fees which decreased by 2.921%. Restitution payments also decreased by 11.534%.

The overall collection, as indicated in the above statement, shows a positive direction for an increase of 14.317%. The Business Office staff continues efforts to collect funds from inmates as they pass through the doors of Dauphin County Prison.

Penn Credit Collection Agency

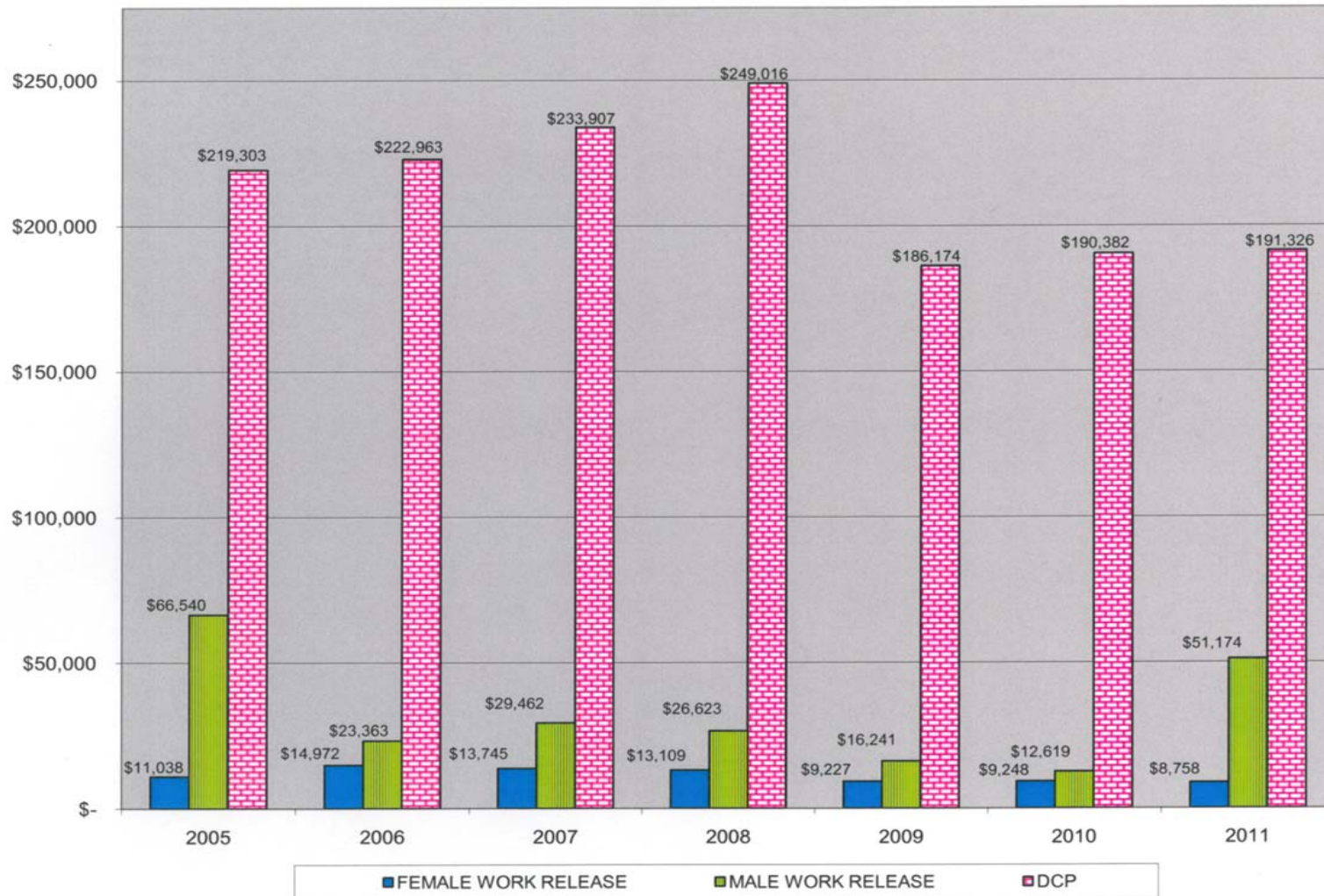
Funds Received	2011	2010	Increase/ Decrease	Percentage
From Penn Credit	\$ 3,276.42	\$ 3,668.61	(\$ 392.19)	-10.69

Penn Credit experienced a 10.69% decrease in their collections in 2011 due to inmate address changes, the economy, and the unwillingness of inmates to pay for their room and board obligation.

DCP FEE FOR SERVICE REPORT
COMPARISON OF INCOME FROM SEVEN YEARS (2005-2011)

MONTH	2005	2006	2007	2008	2009	2010	2011
January	\$ 24,518.80	\$ 27,643.43	\$ 26,626.64	\$ 29,713.94	\$ 17,848.10	\$ 18,116.93	\$ 17,034.10
February	\$ 23,898.91	\$ 22,701.26	\$ 23,118.14	\$ 33,704.93	\$ 20,673.32	\$ 18,685.79	\$ 17,979.10
March	\$ 28,586.81	\$ 24,733.52	\$ 24,665.85	\$ 29,979.49	\$ 20,603.51	\$ 23,357.88	\$ 18,281.98
April	\$ 25,985.53	\$ 25,385.26	\$ 27,600.33	\$ 26,941.82	\$ 19,457.48	\$ 22,671.51	\$ 22,007.43
May	\$ 31,885.19	\$ 21,055.24	\$ 24,001.57	\$ 25,924.46	\$ 14,747.51	\$ 17,812.04	\$ 19,182.47
June	\$ 30,311.42	\$ 24,065.50	\$ 24,810.40	\$ 27,737.32	\$ 23,574.53	\$ 21,342.05	\$ 23,516.71
July	\$ 30,326.22	\$ 21,788.39	\$ 23,021.80	\$ 24,372.53	\$ 18,463.29	\$ 15,116.63	\$ 21,745.83
August	\$ 26,979.03	\$ 20,826.39	\$ 24,895.48	\$ 24,104.74	\$ 19,874.41	\$ 19,517.87	\$ 25,586.48
September	\$ 24,374.55	\$ 20,606.47	\$ 20,612.80	\$ 24,692.83	\$ 19,673.67	\$ 18,365.66	\$ 26,854.80
October	\$ 20,461.63	\$ 28,407.03	\$ 28,305.11	\$ 23,187.47	\$ 16,074.30	\$ 16,343.59	\$ 22,282.86
November	\$ 22,122.63	\$ 24,482.21	\$ 26,383.54	\$ 17,938.69	\$ 16,307.41	\$ 19,458.90	\$ 23,789.54
December	\$ 22,081.15	\$ 21,878.43	\$ 24,087.59	\$ 20,450.72	\$ 21,901.24	\$ 19,028.37	\$ 24,460.28
TOTALS	\$ 311,531.87	\$ 283,573.13	\$ 298,129.25	\$ 308,748.94	\$ 229,198.77	\$ 229,817.22	\$ 262,721.58

FEE FOR SERVICE (HOUSING) - BREAKDOWN BY COLLECTING AGENCIES
(seven year comparison)



DAUPHIN COUNTY PRISON
FUNDS GENERATED
2011

SOURCE	AMOUNT
Federal Housing	\$ 1,256,320.00
Inmate Room & Board and Fees for Service	\$ 262,721.58
Medical Expense Reimbursement (State Inmate)	\$ 72,930.64
Social Security Reimbursement	\$ 51,000.00
Adult Basic Education Grant	\$ 28,599.10
Coca-Cola Commission	\$ 9,790.98
Temporary Housing Reimbursement	\$ 2,640.00
Prison Locker Commission	\$ 834.32
Other	\$ 5,216.66
TOTAL FUNDS GENERATED	\$ 1,690,053.28

COMPARISON OF FUNDS GENERATED 2010 – 2011

	2010	2011
TOTAL FUNDS GENERATED	\$ 1,222,969.97	\$ 1,690,053.28

**DAUPHIN COUNTY PRISON
COMMISSARY FUND, INMATE FUND
AND COMMISSIONS FUND
FINANCIAL STATEMENTS
FOR THE ONE AND TWELVE MONTHS ENDED
DECEMBER 31, 2011**

HAMILTON & MUSSER, P.C.
Certified Public Accountants



HAMILTON & MUSSER, P.C.

Certified Public Accountants • Consultants to Management

DAVID A. HAMILTON, CPA
BARRY E. MUSSER, CPA, CFP®

JAMES A. KRIMMEL, MBA, CPA, CFE
ROBERT D. MAST, CPA

ACCOUNTANT'S COMPILATION REPORT

To The Board of Directors
Dauphin County Prison
Harrisburg, Pennsylvania

We have compiled the accompanying statement of net assets of the Dauphin County Prison Commissary Fund, Inmate Fund, and Commissions Fund as of December 31, 2011, and the related statements of revenue, expenditures and changes in net assets Commissary Fund and Commissions Fund, and cash flows Commissary Fund, Inmate Fund, and Commissions Fund for the one and twelve months then ended. We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or provide any assurance about whether the financial statements are in accordance with accounting principles generally accepted in the United States of America.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

Our responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

January 9, 2012

Mechanicsburg, Pennsylvania

Certified Public Accountants

Members of the American and Pennsylvania Institutes of CPAs

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DAUPHIN COUNTY PRISON
STATEMENT OF NET ASSETS – COMMISSARY, INMATE, AND COMMISSIONS FUNDS
DECEMBER 31, 2011

	COMMISSARY	INMATE	COMMISSIONS	TOTAL MEMORANDUM ONLY
	-----	-----	-----	-----
ASSETS				
Current Assets:				
Cash in Bank (Note B)	\$ 63,130.32	\$ 133,487.69	\$ 1,841,184.57	\$ 2,037,802.58
Petty Cash (Note B)	.00	50.00	.00	50.00
Accounts Receivable	.00	.00	25,000.00	25,000.00
Prepaid Expenses	381.00	.00	.00	381.00
Total Current Assets	63,511.32	133,537.69	1,866,184.57	2,063,233.58
Fixed Assets				
Furniture and Fixtures	23,394.14	.00	79,386.04	102,780.18
Equipment	74,216.88	.00	1,733,327.08	1,807,543.96
Vehicles	.00	.00	161,793.18	161,793.18
Accumulated Depreciation	(89,350.83)	.00	(1,437,963.85)	(1,527,314.68)
Total Fixed Assets	8,260.19	.00	536,542.45	544,802.64
Long-Term Assets:				
Accts Receivable - Housing	.00	35,825,826.74	.00	35,825,826.74
Accts Receivable - Medical	.00	16,965.56	.00	16,965.56
Accts Receivable - Notary	.00	651.40	.00	651.40
Accts Receivable - Restitution	.00	56,653.11	.00	56,653.11
Total Long-Term Assets	.00	35,900,096.81	.00	35,900,096.81
TOTAL ASSETS	\$ 71,771.51	\$ 36,033,634.50	\$ 2,402,727.02	\$ 38,508,133.03
	=====	=====	=====	=====
LIABILITIES AND NET ASSETS				
Current Liabilities:				
Due to Inmates (Note C)	\$.00	\$ 131,458.59	\$.00	\$ 131,458.59
Accounts Payable-Chaplain Action	.00	1,553.40	.00	1,553.40
Accounts Payable-Treatment Fund	.00	525.70	.00	525.70
Accounts Payable	7,521.88	.00	.00	7,521.88
Current Portion – Leases Payable (Note G)	.00	.00	176,556.40	176,556.40
Total Current Liabilities	7,521.88	133,537.69	176,556.40	317,615.97
Long-Term Liabilities:				
Due to Dauphin County (Note D)	.00	35,900,096.81	.00	35,900,096.81
Leases Payable (Note G)	.00	.00	365,513.96	365,513.96
Less: Current Portion – Leases Payable (Note G)	.00	.00	(176,556.40)	(176,556.40)
Total Long-Term Liabilities	.00	35,900,096.81	188,957.56	36,089,054.37
Total Liabilities	7,521.88	36,033,634.50	365,513.96	36,406,670.34
Net Assets:				
Invested in Capital Assets, Net of Related Debt	8,260.19	.00	536,542.45	544,802.64
Unrestricted	55,989.44	.00	1,500,670.61	1,556,660.05
Total Net Assets	64,249.63	.00	2,037,213.06	2,101,462.69
TOTAL LIABILITIES AND NET ASSETS	\$ 71,771.51	\$ 36,033,634.50	\$ 2,402,727.02	\$ 38,508,133.03
	=====	=====	=====	=====

See Accountant's Compilation Report and Accompanying Notes

DAUPHIN COUNTY PRISON
COMBINED STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN NET ASSETS
FOR THE ONE & TWELVE MONTHS ENDED DECEMBER 31, 2011

	+--- MONTH TO DATE ---+ ACTUAL	+---- YEAR TO DATE ----+ ACTUAL
OPERATING REVENUE		
Sales and Commission	\$ 7,182.73	\$ 74,351.89
Commissions - Telephone	25,000.00	300,000.00
	-----	-----
Total Operating Revenue	32,182.73	374,351.89
	-----	-----
OPERATING EXPENSES		
Copier Lease	176.00	2,112.00
Depreciation Expense	26,143.91	313,453.72
Equipment Lease	381.00	4,572.00
Freight	.00	29.81
Inmate Benefits	4,116.47	23,219.50
Library-Court Report/Books	.00	14,548.93
Professional Fees	1,775.00	24,000.00
Repairs and Maintenance	.00	2,736.33
Seminar	.00	1,100.00
Supplies	.00	7,306.04
	-----	-----
Total Operating Expenses	32,592.38	393,078.33
	-----	-----
Total Operating Income (Loss)	(409.65)	(18,726.44)
	-----	-----
NON-OPERATING REVENUE (EXPENSES)		
Donations - Technology Fund	.00	30,000.00
Interest Income	434.37	4,769.74
Miscellaneous Income	.00	30.00
Contributions-Christmas Party	1,676.12	2,176.12
Contributions-Volunteer Dinner	.00	353.84
Volunteer Dinner Expense	.00	(5,003.99)
Christmas Party Expense	(3,036.00)	(3,036.00)
Miscellaneous Expense	.00	(100.00)
	-----	-----
Total Non-Operating Income (Loss)	(925.51)	29,189.71
	-----	-----
Change in Net Assets	(1,335.16)	10,463.27
	-----	-----
Net Assets, Beginning	2,102,797.85	2,090,999.42
	-----	-----
NET ASSETS, END OF PERIOD	\$ 2,101,462.69	\$ 2,101,462.69
	=====	=====

See Accountant's Compilation Report and Accompanying Notes

DAUPHIN COUNTY PRISON
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN NET ASSETS - COMMISSARY FUND
FOR THE ONE & TWELVE MONTHS ENDED DECEMBER 31, 2011

	+--- MONTH TO DATE ---+		+--- YEAR TO DATE ---+	
	ACTUAL	%	ACTUAL	%
OPERATING REVENUE				
Sales and Commission	\$ 7,182.73	100.0 %	\$ 74,351.89	100.0 %
	-----	-----	-----	-----
OPERATING EXPENSES				
Depreciation Expense	274.00	3.8	3,288.00	4.4
Equipment Lease	381.00	5.3	4,572.00	6.1
Freight	.00	.0	29.81	.0
Inmate Benefits	4,116.47	57.3	23,219.50	31.2
Library-Court Report/Books	.00	.0	14,548.93	19.6
Professional Fees	1,775.00	24.7	24,000.00	32.3
Repairs and Maintenance	.00	.0	2,736.33	3.7
	-----	-----	-----	-----
Total Operating Expenses	6,546.47	91.1	72,394.57	97.4
	-----	-----	-----	-----
Total Operating Income (Loss)	636.26	8.9	1,957.32	2.6
	-----	-----	-----	-----
NON-OPERATING REVENUE (EXPENSES)				
Miscellaneous Income	.00	.0	30.00	.0
Contributions-Christmas Party	1,676.12	23.3	2,176.12	2.9
Contributions-Volunteer Dinner	.00	.0	353.84	.5
Volunteer Dinner Expense	.00	.0	(5,003.99)	(6.7)
Christmas Party Expense	(3,036.00)	(42.3)	(3,036.00)	(4.1)
	-----	-----	-----	-----
Total Non-Operating Income (Loss)	(1,359.88)	(18.9)	(5,480.03)	(7.4)
	-----	-----	-----	-----
Change in Net Assets	(723.62)	(10.1) %	(3,522.71)	(4.7) %
	=====	=====	=====	=====
Net Assets, Beginning	64,973.25		67,772.34	
	-----		-----	
NET ASSETS, END OF PERIOD	\$ 64,249.63		\$ 64,249.63	
	=====		=====	

See Accountant's Compilation Report and Accompanying Notes

DAUPHIN COUNTY PRISON
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN NET ASSETS - COMMISSION FUND
FOR THE ONE & TWELVE MONTHS ENDED DECEMBER 31, 2011

	+--- MONTH TO DATE ----+ ACTUAL	+---- YEAR TO DATE -----+ ACTUAL
OPERATING REVENUE		
Telephone Commissions	\$ 25,000.00	\$ 300,000.00
	-----	-----
Total Operating Revenue	25,000.00	300,000.00
	-----	-----
OPERATING EXPENSES		
Depreciation Expense	25,869.91	310,165.72
Copier Lease	176.00	2,112.00
Seminar	.00	1,100.00
Supplies	.00	7,306.04
	-----	-----
Total Operating Expenses	26,045.91	320,683.76
	-----	-----
Total Operating Income (Loss)	(1,045.91)	(20,683.76)
	-----	-----
NON-OPERATING REVENUE (EXPENSES)		
Donations - Technology Fund	.00	30,000.00
Interest Income	434.37	4,769.74
Miscellaneous Expense	.00	(100.00)
	-----	-----
Total Non-Operating Income (Loss)	434.37	34,669.74
	-----	-----
Change in Net Assets	(611.54)	13,985.98
	-----	-----
Net Assets, Beginning	2,037,824.60	2,023,227.08
	-----	-----
NET ASSETS, END OF PERIOD	\$ 2,037,213.06	\$ 2,037,213.06
	=====	=====

See Accountant's Compilation Report and Accompanying Notes

DAUPHIN COUNTY PRISON
STATEMENT OF CASH FLOWS – COMMISSARY, INMATE, AND COMMISSIONS FUNDS
FOR THE ONE MONTH ENDED DECEMBER 31, 2011

	COMMISSARY	INMATE	COMMISSIONS	TOTAL MEMORANDUM ONLY
	-----	-----	-----	-----
Cash Flows From Operating Activities:				
Net Income (Loss)	\$ (723.62)	\$.00	\$ (611.54)	\$ (1,335.16)
Depreciation Expense	274.00	.00	25,869.91	26,143.91
Dec (Inc) In Prepaid Expense	.00	.00	176.00	176.00
Inc (Dec) In Accounts Payable	.00	314,386.88	.00	314,386.88
Inc (Dec) Due to Commonwealth	.00	.00	.00	.00
Dec (Inc) Accounts Receivable	.00	(321,432.18)	(25,000.00)	(346,432.18)
Dec (Inc) Due From Other Depts.	.00	.00	.00	.00
Dec (Inc) Inventory	.00	.00	.00	.00
	-----	-----	-----	-----
Net Cash Increase (Decrease) From: Operating Activities	(449.62)	(7,045.30)	434.37	(7,060.55)
	-----	-----	-----	-----
Cash Flows From Investing Activities:				
Disposal (Purchase) Equipment	.00	.00	.00	.00
	-----	-----	-----	-----
Net Cash Increase (Decrease) From: Investing Activities	.00	.00	.00	.00
	-----	-----	-----	-----
Cash Flows From Financing Activities				
Principal Payments on Leases	.00	.00	.00	.00
	-----	-----	-----	-----
Net Cash Increase (Decrease) from: Financing Activities	.00	.00	.00	.00
	-----	-----	-----	-----
NET INCREASE (DECREASE) IN CASH	(449.62)	(7,045.30)	434.37	(7,060.55)
Cash At Beginning Of Year	63,579.94	140,582.99	1,840,750.20	2,044,913.13
CASH AT END OF PERIOD	\$ 63,130.32	\$ 133,537.69	\$ 1,841,184.57	\$ 2,037,852.58
	=====	=====	=====	=====

See Accountant's Compilation Report and Accompanying Notes

DAUPHIN COUNTY PRISON
STATEMENT OF CASH FLOWS – COMMISSARY, INMATE, AND COMMISSIONS FUNDS
FOR THE TWELVE MONTHS ENDED DECEMBER 31, 2011

	COMMISSARY	INMATE	COMMISSIONS	TOTAL MEMORANDUM ONLY
	-----	-----	-----	-----
Cash Flows From Operating Activities:				
Net Income (Loss)	\$ (3,522.71)	\$.00	\$ 13,985.98	\$ 10,463.27
Depreciation Expense	3,288.00	.00	310,165.72	313,453.72
Dec (Inc) In Prepaid Expense	(381.00)	.00	.00	(381.00)
Inc (Dec) In Accounts Payable	.00	4,479,525.61	(465,010.14)	4,014,515.47
Inc (Dec) Due to Commonwealth	.00	.00	.00	.00
Dec (Inc) Accounts Receivable	.00	(4,484,142.39)	(25,000.00)	(4,509,142.39)
Dec (Inc) Due From Other Depts.	.00	.00	.00	.00
Dec (Inc) Inventory	.00	.00	.00	.00
	-----	-----	-----	-----
Net Cash Increase (Decrease) From: Operating Activities	(615.71)	(4,616.78)	(165,858.44)	(171,090.93)
	-----	-----	-----	-----
Cash Flows From Investing Activities:				
Disposal (Purchase) Equipment	.00	.00	(8,925.00)	(8,925.00)
	-----	-----	-----	-----
Net Cash Increase (Decrease) From: Investing Activities	.00	.00	(8,925.00)	(8,925.00)
	-----	-----	-----	-----
Cash Flows From Financing Activities				
Principal Payments on Leases	.00	.00	.00	.00
	-----	-----	-----	-----
Net Cash Increase (Decrease) from: Financing Activities	.00	.00	.00	.00
	-----	-----	-----	-----
NET INCREASE (DECREASE) IN CASH	(615.71)	(4,616.78)	(174,783.44)	(180,015.93)
Cash At Beginning Of Year	63,746.03	138,154.47	2,015,968.01	2,217,868.51
	-----	-----	-----	-----
CASH AT END OF PERIOD	\$ 63,130.32	\$ 133,537.69	\$ 1,841,184.57	\$ 2,037,852.58
	=====	=====	=====	=====

See Accountant's Compilation Report and Accompanying Notes

DAUPHIN COUNTY PRISON
COMMISSARY FUND, INMATE FUND AND COMMISSIONS FUND
Notes to Financial Statements
For the One and Twelve Months Ended December 31, 2011

NOTE A SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

This summary of significant accounting policies of the Dauphin County Prison Commissary Fund, Inmate Fund, and Commissions Fund is presented to assist in understanding the entity's financial statements. The financial statements and notes are representations of the Prison's management who is responsible for their integrity and objectivity. These accounting policies conform to generally accepted accounting principles, except as noted, and have been consistently applied in the preparation of the financial statements.

General Activity:

On May 6, 1996, Dauphin County Prison contracted with Oasis Management Systems, Inc. to take over its commissary service. The prison maintains a limited in-house commissary service for those items not available from Oasis Management Systems, Inc. In return Oasis Management Systems, Inc. pays the Commissary Account a commission based on 17% of the gross sales minus sales tax and the sale of postage.

The Dauphin County Prison Inmate Fund is used solely for the purpose of accounting for amounts due to prison inmates. Prison policy prohibits inmates from carrying cash. Any amounts taken on admittance or received while committed, are credited to an account Due to Inmates. The account is charged for any purchases made by the inmates at the commissary. Consequently, no statement of revenues and expenditures is presented.

On January 1, 2001, the Dauphin County Prison started receiving telephone commission checks. The monies will be used to reimburse Dauphin County for a portion of the administrative salaries maintaining the operation of the commissary.

Funds:

The accounts of the Dauphin County Prison are organized into Commissary Fund, Inmate Fund, and Commissions Fund, each of which is considered to be a separate accounting entity. The only major fund category included in these financial statements is as follows:

Proprietary Fund Types

Proprietary funds, specifically enterprise funds, are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs of providing goods or services on a continuing basis be financed or recovered primarily through user charges.

Basis of Accounting and Revenue Recognition:

The financial statements of the Commissary Fund, Inmate Fund, and Commissions Fund have been prepared on the accrual basis of accounting and, accordingly, reflect all significant receivables, payables, and other liabilities.

Use of FASB Pronouncements for Proprietary Funds:

It is the policy of the Commissary to observe all Financial Accounting Standards Board Statements and Interpretations in the preparation of their financial statements, unless the Governmental Accounting Standards Board has specifically addressed an accounting issue involved in one of its own pronouncements.

Revenues and Expenses:

The proprietary funds distinguish between operating and non-operating revenues and expenses. Operating revenues and expenses of the Commissary and Commissions funds consist of commissions on charges for services and the costs of providing those services, including depreciation and interest costs. All other revenues and expenses are reported as non-operating.

DAUPHIN COUNTY PRISON
COMMISSARY FUND, INMATE FUND AND COMMISSIONS FUND
Notes to Financial Statements
For the One and Twelve Months Ended December 31, 2011

NOTE A SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Fixed Assets:

It is the policy of the Commissary to record purchased fixed assets at cost. Depreciation is provided on the straight-line method over the estimated useful lives of the assets. The useful lives for the purposes of computing depreciation are seven years for furniture and fixtures, five years for equipment and vehicles, and three years for software.

New acquisitions of fixed assets having a low acquisition, or which are not expected to last for more than a year, are expended in the year of acquisition. Repairs and maintenance charges are capitalized and depreciated when they materially extend the useful life of the related asset.

Use of Estimates:

The preparation of financial statements in conformity with the accrual basis of accounting requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Cash and Cash Equivalents:

For the purpose of the statement of cash flows – proprietary fund types, cash and cash equivalents include all highly liquid investments with an initial maturity of three months or less.

Memorandum Only – Total Columns:

The total columns on the combined financial statements are captioned “memorandum only” to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present results of operations in conformity with accounting principles generally accepted in the United States of America. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

NOTE B CASH

The Inmate checking account is non-interest bearing, while the Commissary and Commissions checking accounts bear interest. Total balances are covered by federal depository insurance which provides adequate collateral under the provisions of Act No. 72.

The Inmate Fund operates a petty cash fund of \$50. Its purpose is to return any small or nominal amounts due to an inmate upon release and is used in lieu of writing checks for small amounts.

NOTE C DUE TO INMATES

Individual account balances are maintained for each inmate admitted to the Dauphin County Prison. The account is credited for any cash taken upon admittance and any amounts received for inmates while in prison. The account is charged for commissary purchases and is closed upon eventual release of the inmates.

DAUPHIN COUNTY PRISON
COMMISSARY FUND, INMATE FUND AND COMMISSIONS FUND

Notes to Financial Statements
For the One and Twelve Months Ended December 31, 2011

NOTE D DUE TO DAUPHIN COUNTY

On January 1, 1997, Dauphin County instituted a new policy of charging inmates \$3 for medical visits, \$2 for notary fees, restitution for in-house damages, legal fees for in-house lawsuits and \$10 per day for housing costs each day an inmate is incarcerated. The housing fee is accrued and the total amount that is due is issued to the inmate when they are released. Any monies left in the inmate's commissary account are applied to the housing fee. After 60 days if the former inmate fails to pay the housing bill or make arrangements for payment, the bill is then turned over to a collection agency.

NOTE E COMMISSARY COMMISSIONS

The Phone Commissions Fund has an agreement with a third-party telephone company to obtain a flat commission of \$25,000 per month. The Commissary has entered into an agreement with a third-party vendor to sell commissary-related items to inmates in exchange for a commission in the amount of 17% of gross commissary sales.

Revenue, through an agreement with Digital Solutions/Inmate Telephone, Inc., was a majority of total revenue for the Commission Fund. A significant reduction in the amount of Commissions, if it were to occur, could have an adverse effect on the Commission Fund.

NOTE F OPERATING LEASE AGREEMENT

In November 2008, Dauphin County Prison entered into a 60-month operating lease for a copier with monthly payments of \$381. Minimum future lease payments under the agreement are as follows:

2011	\$ 4,572
2012	4,572
2013	<u>3,810</u>
Total Minimum Future Lease Payments	<u>\$ 12,954</u>

Lease expense related to this lease for the twelve months ended December 31, 2011 was \$4,572.

In May 2009, Dauphin County Prison entered into a 48-month operating lease for a copier with monthly payments of \$176 with an initial set-up fee of \$75. Minimum future lease payments under the agreement are as follows:

2011	\$ 2,112
2012	2,112
2013	<u>704</u>
Total Minimum Future Lease Payments	<u>\$ 4,928</u>

Lease expense related to this lease for the twelve months ended December 31, 2011 was \$2,112.

DAUPHIN COUNTY PRISON
COMMISSARY FUND, INMATE FUND AND COMMISSIONS FUND
Notes to Financial Statements
For the One and Twelve Months Ended December 31, 2011

NOTE G CAPITAL LEASE

The Commissary leases two prison servers from HP Financial Services under capital leases. The economic substance of the leases is that the Commissary is financing the acquisition of the assets through the leases, and, accordingly, they are recorded in the Commissary's assets and liabilities. The first lease is a 48-month lease with an annual interest rate of 1.76%. Quarterly principal and interest payments total \$24,789. The second lease is a 36-month lease with an annual interest rate of 5.53%. Quarterly principal and interest payments total \$22,734.

The following is an analysis of the leased assets included in the Property and Equipment:

	<u>December 31, 2011</u>
Equipment – Server #1	\$ 382,204
Equipment – Server #2	249,798
Less Accumulated Depreciation	<u>(395,855)</u>
Total Leased Assets	<u>\$ 236,147</u>

The lease agreements provide for the transfer of title at the end of the lease term.

The following is a schedule by years of future minimum payments required under the leases together with their present value as of December 31, 2011:

Year Ending December 31:

2011	\$ 190,095
2012	<u>190,095</u>
Total Minimum Lease Payments	380,190
Less Amount Representing Interest	<u>(14,676)</u>
Present Value of Minimum Lease Payments	<u>\$ 365,514</u>

Amortization of assets held under capital leases is included with depreciation expense.

The capital lease is a non-cash financing activity. The year-to-date principal payments during the twelve months ended December 31, 2011 totaled \$0. The year-to-date interest portion is \$0.

DAUPHIN COUNTY PRISON
COMMISSARY FUND, INMATE FUND AND COMMISSIONS FUND
Notes to Financial Statements
For the One and Twelve Months Ended December 31, 2011

NOTE H GENERAL FIXED ASSETS

General fixed assets at December 31, 2011 are summarized as follows by major classification:

	Balance <u>12/31/10</u>	<u>Additions</u>	<u>Dispositions</u>	Balance <u>12/31/11</u>
Furniture and Fixtures	\$ 99,655	\$ 3,125	\$ -	\$ 102,780
Equipment	1,801,744	5,800	-	1,807,544
Vehicles	<u>161,793</u>	<u>-</u>	<u>-</u>	<u>161,793</u>
	<u>\$ 2,063,192</u>	<u>\$ 8,925</u>	<u>\$ -</u>	<u>\$ 2,072,117</u>
Less: Accumulated Depreciation				<u>(1,527,315)</u>
General Fixed Assets, Net				<u>\$ 544,802</u>

The useful lives for purposes of computing accumulated depreciation are as follows:

Furniture and Fixtures	7 Years
Equipment	5 Years
Vehicles	5 Years

The year-to-date depreciation expense is \$313,454.

NOTE I SUBSEQUENT EVENTS

Subsequent events have been evaluated through January 9, 2012, which is the date the financial statements were available to be issued.

DAUPHIN COUNTY PRISON - EXPENSE TO BUDGET (ROUNDED TO WHOLE DOLLARS)							
Department	Code			Code Name	Final 2011 Budget	2011 Actual YTD Expense as of 3/6/12	Over/(Under) Budget
Main Prison	001	311000	801101	FULL-TIME SALARIES *	15,571,803	15,662,715	90,912
Main Prison	001	311000	801102	OVERTIME COSTS	1,300,000	1,276,379	(23,621)
Main Prison	001	311000	801201	FICA	1,284,382	1,263,526	(20,856)
Main Prison	001	311000	801202	HEALTH BENEFITS	3,949,760	3,338,086	(611,674)
Main Prison	001	311000	801203	LIFE INSURANCE	22,000	20,831	(1,169)
Main Prison	001	311000	801204	PRESCRIPTION/VISION	34,560	30,338	(4,222)
Main Prison	001	311000	801205	PENSION COSTS	2,330,199	2,330,199	-
Main Prison	001	311000	801206	DENTAL	128,571	133,107	4,536
Main Prison	001	311000	801207	WORKERS COMPENSATION	120,000	132,608	12,608
Main Prison	001	311000	801208	UNEMPLOYMENT COMPENSATION	35,000	60,021	25,021
Main Prison	001	311000	801209	UNIFORM ALLOWANCE	38,000	3,300	(34,700)
Main Prison	001	311000	802100	OFFICE SUPPLIES	24,000	16,385	(7,615)
Main Prison	001	311000	802200	BOOKS & PERIODICALS	1,600	303	(1,297)
Main Prison	001	311000	802301	JANITORIAL/MAINTENANCE SUPPLY	280,000	211,332	(68,668)
Main Prison	001	311000	802303	FOOD	300	277	(23)
Main Prison	001	311000	802304	EMPLOYEE CLOTHING & UNIFORMS	25,789	18,348	(7,441)
Main Prison	001	311000	802400	INSTITUTIONAL SUPPLIES	35,000	34,746	(254)
Main Prison	001	311000	802401	BEDDING SUPPLIES	55,146	35,849	(19,297)
Main Prison	001	311000	802402	KITCHEN SUPPLIES	500	-	(500)
Main Prison	001	311000	802404	NON-EMPLOYEE CLOTHES/UNIFORMS	26,000	12,930	(13,070)
Main Prison	001	311000	802500	SECURITY SUPPLIES	65,701	27,157	(38,544)
Main Prison	001	311000	802700	EXPENDABLE TOOLS AND EQUIPMENT	47,022	44,778	(2,244)
Main Prison	001	311000	802701	COMPUTER SOFTWARE	176,000	15,130	(160,870)
Main Prison	001	311000	803102	CONSULTING SERVICES	40,000	29,361	(10,639)
Main Prison	001	311000	803104	CONTRACTED LEGAL SERVICES	62,000	60,406	(1,594)
Main Prison	001	311000	803105	MEDICAL SERVICES *	3,350,000	3,950,336	600,336
Main Prison	001	311000	803111	CONTRACTED/TEMP SERVICES	55,000	66,837	11,837
Main Prison	001	311000	803201	TELEPHONE	42,000	38,977	(3,023)
Main Prison	001	311000	803202	POSTAGE	2,500	1,963	(537)
Main Prison	001	311000	803203	ADVERTISING	1,000	-	(1,000)
Main Prison	001	311000	803204	INTERNET COSTS	1,500	1,232	(268)
Main Prison	001	311000	803301	EMPLOYEE TRAVEL & MILEAGE	200	95	(105)
Main Prison	001	311000	803303	PARKING COSTS	6,800	7,573	773
Main Prison	001	311000	803304	VEHICLE GASOLINE COSTS	5,800	6,035	235
Main Prison	001	311000	803500	INSURANCE COSTS	4,000	2,804	(1,196)
Main Prison	001	311000	803601	ELECTRIC	331,950	220,616	(111,334)
Main Prison	001	311000	803602	WATER & SEWER	522,000	240,669	(281,331)
Main Prison	001	311000	803603	HEATING OIL & GAS	290,000	129,129	(160,871)

*Includes projected expenses of \$250,000 (salaries) and \$80,000 (medical) for pending union contract award and Act 22 inpatient hospitalizations, respectively.

DAUPHIN COUNTY PRISON - EXPENSE TO BUDGET (ROUNDED TO WHOLE DOLLARS)							
Department	Code			Code Name	Final 2011 Budget	2011 Actual YTD Expense as of 3/6/12	Over/(Under) Budget
Main Prison	001	311000	803605	TRASH	40,000	37,588	(2,412)
Main Prison	001	311000	803701	BUILDING REPAIRS & MAINTENANCE	100,000	49,867	(50,133)
Main Prison	001	311000	803702	OTHER REPAIRS & MAINTENANCE	20,000	5,095	(14,905)
Main Prison	001	311000	803703	MAINTENANCE/SERVICE CONTRACTS	122,350	122,350	-
Main Prison	001	311000	803704	VEHICLE REPAIRS & MAINTENANCE	5,000	1,745	(3,255)
Main Prison	001	311000	803802	EQUIPMENT RENTAL	74,000	70,406	(3,594)
Main Prison	001	311000	803900	OTHER SERVICES	1,000	-	(1,000)
Main Prison	001	311000	803901	DUES & MEMBERSHIPS	1,200	819	(382)
Main Prison	001	311000	803902	CONFERENCE/TRAINING COSTS	40,000	27,690	(12,310)
Main Prison	001	311000	803910	DIETARY SERVICES	1,730,000	1,529,011	(200,989)
Main Prison	001	311000	805300	INDIRECT COSTS	1,224,155	1,224,155	-
Main Prison	001	311000	805900	OTHER MISCELLANEOUS	500	11	(489)
Main Prison	001	311000	807400	OTHER EQUIPMENT	11,637	323,990	312,353
Main Prison	001	311000	808101	CAPITAL LEASE PRINCIPAL	190,095	170,231	(19,864)
Main Prison	001	311000	808201	CAPITAL LEASE INTEREST	-	13,270	13,270
Main Prison Total					33,826,020	33,000,604	(825,416)
Woodside	001	311001	802301	JANITORIAL/MAINTENANCE SUPPLY	15,000	-	(15,000)
Woodside	001	311001	802303	FOOD	90,000	14,131	(75,869)
Woodside	001	311001	802700	EXPENDABLE TOOLS & EQUIPMENT	-	2,000	2,000
Woodside	001	311001	803108	CLIENT-ORIENTED SERVICES	45,000	-	(45,000)
Woodside	001	311001	803601	ELECTRIC	12,000	10,493	(1,507)
Woodside	001	311001	803602	WATER & SEWER	11,000	-	(11,000)
Woodside	001	311001	803603	HEATING OIL & GAS	100	-	(100)
Woodside	001	311001	803605	TRASH	2,300	3,586	1,286
Woodside	001	311001	803701	BUILDING REPAIRS & MAINTENANCE	4,000	-	(4,000)
Woodside	001	311001	803702	OTHER REPAIRS & MAINTENANCE	500	99	(401)
Woodside	001	311001	805300	INDIRECT COSTS	3,655	3,655	-
Woodside	001	311001	805900	OTHER MISCELLANEOUS	200	-	(200)
Woodside Center Total					183,755	33,963	(149,792)
Education Program	001	311500	801101	FULL-TIME SALARIES	36,791	24,783	(12,008)
Education Program	001	311500	801201	FICA	3,238	1,893	(1,345)
Education Program	001	311500	801205	PENSION COSTS	5,338	4,885	(453)
Education Program	001	311500	801208	UNEMPLOYMENT COMPENSATION	-	3,201	3,201
Education Program	001	311500	802100	OFFICE SUPPLIES	5,000	4,015	(985)
Education Program Grant Total					50,367	38,777	(11,590)
Grand Total Expense					34,060,142	33,073,345	(986,797)

*Includes projected expenses of \$250,000 (salaries) and \$80,000 (medical) for pending union contract award and Act 22 inpatient hospitalizations, respectively.

DAUPHIN COUNTY PRISON
REVENUE TO BUDGET (ROUNDED TO WHOLE DOLLARS)

Department	Code			Code Name	Final 2011 Budget	2011 Actual YTD Revenue as of 3/6/12	Over/(Under) Budget
Main Prison	001	311000	431990	MISCELLANEOUS DEPT REVENUES	30,000	51,000	21,000
Main Prison	001	311000	462006	PRISON INMATE PD MEDICAL SVCS	15,000	11,031	(3,969)
Main Prison	001	311000	462007	PRISON INMATE PD ROOM & BOARD	220,000	246,828	26,828
Main Prison	001	311000	462008	PRISONER COST REIMB(S) FEDERAL	800,000	1,033,360	233,360
Main Prison	001	311000	462009	PRISON PHONE COMMISSIONS	305,455	270,916	(34,539)
Main Prison	001	311000	462017	PRISON COMMISSARY REIMBURSEMENTS	19,000	-	(19,000)
Main Prison	001	311000	481101	DUI FINES	4,000	3,114	(886)
Main Prison Total					1,393,455	1,616,248	222,793
Woodside Center	001	311001	462011	FEMALE OFFENDER PROGRAM REIMB	2,000	-	(2,000)
Woodside Center Total					2,000	-	(2,000)
Education Program	001	311500	610001	PRISON-EDUCATION PROGRAM	37,775	28,600	(9,175)
Education Program	001	311500	901001	TRANSFER FROM GENERAL FUND	12,592	-	(12,592)
Education Program Grant Total					50,367	28,600	(21,767)
SCAAP Grant	001	311504	516606	SCAAP GRANT	-	69,706	69,706
SCAAP Grant Total					-	69,706	69,706
Grand Total Revenue					1,445,822	1,714,554	268,732

DAUPHIN COUNTY PRISON
YEAR-END REPORT
2011

PART 7

**CONTRACTED
SERVICES**

PRIMECARE MEDICAL, INC. –
Derek G. Hughes, MBA, CCHP
Jr. Vice President of Operations

ARAMARK FOOD SERVICES –
Linda Stoops, Food Service Director

OASIS COMMISSARY SERVICES –
Michael Evancho, President, & Gary Smith, CFO

Carl A. Hoffman, Jr., D.O., D.Sc., CCHP
President & Corporate Medical Director

Francis J. Komykoski, Sr., MBA, CCHP
Vice President of Operations

Denise G. Jemiola, RN, CCHP-RN
Regional Coordinator

Derek G. Hughes, MBA, CCHP
Junior Vice President of Operations

Amy Bare, RN, BSN
Health Services Administrator

William Young, M.D., CCHP
Dauphin County Prison Medical Director



Health Care Services Annual Report 2011

The events of 2011 again proved to be an exciting challenge for the PrimeCare Medical, Inc., staff of Dauphin County Prison. Infectious disease, complex medical illnesses, pandemic preparedness, high-risk pregnancies, inpatient case management, population levels, severe mental health cases, rapid inmate/patient turnover, threats of inmate/patient health care litigation, and an ever-aging population are variables that create the unique health care environment we are challenged with servicing. PrimeCare Medical, Inc., continues to search for innovative methods for overcoming each of these obstacles in the most cost-effective manner possible for Dauphin County Prison.

Likely the most significant event affecting correctional health care in the Commonwealth of Pennsylvania in 2011 was the passing of “Act 22 of 2011.” This legislation, now more commonly referred to as “Act 22,” was signed into effect July 1, 2011 and provides for fixed pricing structures that may be charged for State and County inmates receiving inpatient and/or outpatient health care services. Act 22 provides that payments for inpatient health care for any State or County inmate be limited to Medicaid Fee-For-Service Rates, while payments for outpatient care is limited to Medicare Rates, unless separately negotiated contracts exist for payment of outpatient services. Following the passing of this legislation, PrimeCare Medical, Inc., with the support of the Dauphin County Commissioners Office and the Warden’s Office at Dauphin County Prison, was able to successfully negotiate the implementation of the administrative processes surrounding this legislation.

The facility’s health care services continued to be coordinated and managed through the clinical leadership of Carl A. Hoffman, Jr., D.O., D.Sc., CCHP, President and Corporate Medical Director, and William Young, MD, Staff Physician, throughout the year. Their clinical services were further supplemented by Enos Martin (Psychiatrist), Marc Turgeon (Psychiatrist), Paul W. Navarro (Certified Registered Nurse Practitioner), Doug Macut (Physician’s Assistant), David Zug (Psychologist), Donald Robinski (Psychologist), and Ashleigh Fishel (Dentist).

In supporting PrimeCare Medical, Inc.'s, continual effort to improve the quality of medical services being provided, Amy Bare, RN, BSN, was introduced as the new Health Services Administrator at Dauphin County Prison in April 2011. Ms. Bare has been charged with the task of enhancing the Medical Department's services, which has already been demonstrated through the provision of more comprehensive inmate/patient care. Ms. Bare has established effective communication systems between Security staff, Treatment personnel, and the Medical Department in identifying potential high-risk inmates/patients and aggressively managing their off-site care. Some examples of these revamped communication systems include a daily reporting of all potential high-risk inmates/patients and the development of a new multi-disciplinary continuous quality improvement team, which meets with the facility's Treatment Department each month. Both of these efforts will continue in 2012.

Attached for review, is the PrimeCare Medical, Inc., 2011 End-of-Year Statistical Summary Report with the following highlights noted.

General Health Care Workload:

The Medical Director, Physician's Assistant, and Certified Registered Nurse Practitioner assessed and treated 6,404 inmates/patients on sick line in 2011. This is an increase of 470 patient contacts from 2010. PrimeCare Medical, Inc., continues to strive to provide the highest quality of health care available to its ever-demanding inmate/patient population. The Nursing Staff answered 3,811 sick call requests in 2011, which is an increase of 306 from the previous year.

There were 39 hospital admissions in 2011, totaling 108 patient days. This is a decrease of 45 patient days from the 153 days in 2010. These statistics provide a clear indication of the importance and effectiveness of daily communication between PrimeCare Medical, Inc., and the Dauphin County Prison Treatment Department in keeping the criminal justice system involved with critically ill inmates/patients.

There were 11,966 inmate/patient encounters by Mental Health providers in 2011, an increase of 685 patient contacts from the previous year. Weekly Treatment Team Meetings have proven to be effective in assisting to manage this mentally ill population and will continue as the acuity of these patients continues to worsen. There were 18 involuntary mental health commitments in 2011, which was an increase of 6 patients from the previous year.

Dental evaluations totaled 1,331 for the year. This is an increase of 178 evaluations from the 2010 statistics.

Ancillary Services:

There were 5,075 tuberculin tests administered in 2011, of which, 138 were reported positive. This is an increase of 111 tests from 2010 and an increase of 32 positive results in 2011. (Individuals with a positive tuberculin test subsequently receive a chest x-ray to rule out tuberculosis – see “Communicable Diseases” below.) There were 5,867 receiving screenings completed in 2011, an increase of 82 from last year. There were 4,526 intake physical examinations and 66 annual physicals completed in 2011, an increase of 19 total physicals from the previous year.

Consultant Services:

There were 478 outside consultation visits for medical evaluations provided this year. This is an increase of 125 from 2010. Of the total medical consults, there were 51 emergency room visits in 2011, a decrease of 11 from 2010.

Communicable Diseases:

There were a total of 162 HIV-positive inmates/patients in 2011, of which, 161 were classified as having AIDS or being treated due to their positive status. This is an increase of 37 HIV-positive inmates/patients and 39 AIDS cases from 2010.

There were 55 inmates/patients isolated for MRSA precautions with 11 cases confirmed via laboratory testing. This is a decrease of 33 suspected cases and 16 confirmed cases from the 2010 statistics. There were no specific areas of the facility suspected or identified as causing MRSA outbreaks. This statistic is noted to be extremely low for this type of environment.

There were no active cases of tuberculosis in the Prison in 2011.

There were 26 cases of reportable sexually-transmitted diseases in 2011.

Contract Issues:

There were 1,452 chain-of-custody urine screens completed and 32 pre-employment physicals completed in 2011.

Staffing:

In 2011, PrimeCare Medical, Inc., terminated 3 employees at the Dauphin County Prison and hired 22 employees, of which, 18 employees are still actively working in the Medical Department. In addition, there were 6 resignations.

NCCHC Accreditation:

This Prison Accreditation was continuously maintained throughout 2011. In July 2011, an NCCHC Re-Accreditation Audit was completed. PrimeCare Medical, Inc., prepared its response to the Audit and is anticipating its full compliance report in March 2012.

PRIMECARE MEDICAL, INC.

Statistical Summary Report
Year 2011

Facility: Dauphin County Prison

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Monthly ADP	954	960	955	924	950	937	941	949	811	928	884	910	925
Death	0	0	0	0	0	1	0	0	0	0	0	0	1
Inpatient Hosp	2	3	10	2	2	4	2	3	1	2	3	5	39
Total Patient Days	2	15	10	3	2	4	19	8	3	9	9	24	108
Total Outside Consultations	55	107	98	41	31	36	29	17	17	12	17	31	491
Allergy	0	0	0	0	0	0	0	0	0	0	0	0	0
Cardiology	0	0	0	0	0	0	0	0	0	1	0	0	1
Chest Disease	0	0	0	0	0	0	0	0	0	0	0	0	0
Dermatology	0	0	0	0	0	0	0	0	0	0	0	0	0
Emergency Room	6	4	3	3	3	5	6	1	3	6	4	7	51
Ambulance Trips	1	1	0	0	2	3	4	0	0	0	0	2	13
Gastroenterology	0	0	1	3	0	0	1	0	0	0	0	0	5
General Medicine	0	0	0	0	0	0	0	0	0	0	0	0	0
General Surgery	0	0	0	3	1	2	0	0	0	0	0	1	7
Gynecology	0	0	0	0	0	0	0	0	0	0	0	0	0
Hematology	1	0	0	0	0	0	0	0	0	0	0	0	1
Neurology	0	0	1	0	0	0	0	0	0	0	0	0	1
Neurosurgery	0	0	0	0	0	0	0	0	0	0	0	0	0
Obstetrics	3	14	15	5	6	13	10	10	5	2	2	4	89
Ophthalmology	1	3	0	0	3	2	5	1	2	0	2	3	22
Orthopedics	3	4	4	6	7	5	3	0	6	2	6	2	48
Physical Therapy	7	8	8	3	4	1	0	0	0	0	0	2	33
Plastic Surgery	0	0	0	0	0	0	0	0	0	0	1	0	1
Podiatry	0	0	0	0	0	0	0	0	0	0	0	0	0
Proctology	0	0	0	0	0	0	0	0	0	0	0	0	0
Psychiatry	0	0	0	0	0	0	0	0	0	0	0	0	0
Surgery Performed	1	1	1	2	3	2	0	1	0	0	1	1	13
Thoracic Surgery	0	0	0	0	0	0	0	0	0	0	0	0	0
Urology	0	0	0	0	0	0	0	0	0	0	0	0	0
Outside X-Rays	0	2	1	2	0	1	0	0	0	0	0	0	6
Diagnostic Test (outside)	1	1	1	1	0	1	0	3	1	1	1	1	12
Other Trips / Outside Consults	31	69	63	13	2	1	0	1	0	0	0	8	188

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
In-House EKG's	2	3	4	2	31	14	9	8	21	18	13	5	130
In-House X-Ray's	31	30	35	36	42	43	45	20	26	34	31	36	409
MD Sick Call	126	115	115	120	114	134	174	171	126	116	107	126	1544
NP/PA Sick Call	433	397	422	384	411	398	400	374	422	397	401	421	4860
MD/PA/CRNP Sick Call	559	512	537	504	525	532	574	545	548	513	508	547	6404
Nurse Sick Call	297	277	334	252	525	467	201	230	366	336	298	228	3811
MD Physicals	5	11	0	0	2	2	1	0	0	0	6	6	33
NP/PA Physicals	328	404	436	398	413	193	344	211	184	259	46	0	3216
Nursing Physicals	0	0	0	0	0	160	74	133	135	137	317	321	1277
Annual Physicals	16	0	0	0	7	8	19	3	4	2	4	3	66
Psychiatrist / Group Seen	0	0	0	0	0	0	0	0	0	0	0	0	0
Psychiatrist / Indiv. Seen	349	315	423	315	363	367	321	375	353	326	394	282	4183
Psychologist Group	122	105	76	62	58	108	67	88	79	95	78	65	1003
Psychologist Indiv. Seen	573	504	583	545	539	636	576	539	513	550	639	583	6780
M.H. Worker Groups	0	0	0	0	0	0	0	0	0	0	0	0	0
M.H. Worker Indiv. Seen	0	0	0	0	0	0	0	0	0	0	0	0	0
Involuntary M.H. Commitments	2	2	0	1	2	2	1	1	2	3	1	1	18
Total Inmates Seen by Dentist	95	109	78	130	165	118	133	136	70	117	83	97	1331
Extractions	11	19	8	16	15	23	25	19	29	32	16	14	227
Fillings	20	16	13	16	17	16	11	19	11	13	8	13	173
Exams	44	52	39	59	113	65	58	77	13	55	46	37	658
Other	20	22	18	39	20	14	39	21	17	17	13	33	273
Inmates seen by Oral Surgeon	1	0	1	1	0	1	0	0	0	0	0	0	4
In-House Surgeries	1	1	2	0	2	1	0	2	1	1	2	1	14
# Inmates @ in-house clinics	98	72	46	43	45	46	45	48	49	48	48	48	636
# Intake Screening	494	462	505	499	474	506	491	501	494	497	482	462	5867
Pharmacy													
# of patients on Medical Meds	278	297	305	293	237	246	222	234	228	299	254	178	3071
% ADP on Medical Meds	29.1%	30.9%	31.9%	31.7%	24.9%	26.3%	23.6%	24.7%	28.1%	32.2%	28.7%	19.6%	27.7%
# of patients on HIV Meds	9	13	14	8	13	16	17	16	16	9	9	9	149
% ADP on HIV Meds	0.9%	1.4%	1.5%	0.9%	1.4%	1.7%	1.8%	1.7%	2.0%	1.0%	1.0%	1.0%	1.3%
# of patients on Psych Meds	234	242	278	251	201	221	205	209	186	264	220	217	2728
% ADP on Psych Meds	24.5%	25.2%	29.1%	27.2%	21.2%	23.6%	21.8%	22.0%	22.9%	28.4%	24.9%	23.8%	24.6%
# of Grievances	8	7	4	17	6	2	6	6	17	14	20	10	117
# of Adverse Patient Occurrences	4	3	2	1	6	6	8	1	2	5	4	8	50

[illegible]

[illegible]



YEAR-END REPORT 2011

Linda Stoops, Food Service Director

ARAMARK is proud to have provided continuous food service to Dauphin County Prison and the Woodside Work Release Center during 2011 with no major issues. Special meals were served throughout the year, including Ramadan, Thanksgiving, and Christmas to help uplift the spirit of the inmate population while incarcerated.

ARAMARK provided food and beverage service for many ongoing events, as well, including GED graduation, senior staff meetings, and special contact visits. We also served several of the Judges who presided over hearings at Dauphin County Prison. In addition, we were happy to provide food and beverage for special meetings held by Administrative staff.

ARAMARK again this year was privileged to participate in the yearly charity golf outing as a long-time sponsor of the United Way and Boys & Girls Club. Likewise, we continued our support of autism awareness via The Vista School. ARAMARK is proud to be able to sponsor community events.

We at ARAMARK look forward to meeting the food and beverage needs of Dauphin County Prison and continuing with a well-rounded business relationship.

2011 BILLING CYCLE	NUMBER OF MEALS	PRICE	TOTAL
1	5,360	\$1.48	\$ 7,932.80
1	73,893	\$1.50	\$ 110,839.50
2	80,497	\$1.50	\$ 120,745.50
3	98,815	\$1.50	\$ 148,222.50
4	77,598	\$1.50	\$ 116,397.00
5	81,054	\$1.50	\$ 121,581.00
6	98,259	\$1.50	\$ 147,388.50
7	77,768	\$1.50	\$ 116,652.00
8	78,570	\$1.50	\$ 117,855.00
9	100,145	\$1.50	\$ 150,217.50
10	77,271	\$1.50	\$ 115,906.50
11	75,667	\$1.50	\$ 113,500.50
12	94,515	\$1.50	\$ 141,772.50
TOTAL	1,019,412		\$1,529,010.80



YEAR-END REPORT

2011

Mike Evancho, President
Gary Smith, CFO

Oasis Management Systems, Inc., provides complete commissary management for the inmate population of Dauphin County Prison. Inmates have the opportunity once each week to purchase with their own funds commissary supplies, which include clothing, hygiene items, snacks, beverages, and over-the-counter medications.

Dauphin County Prison continues to be a showcase in the state of Pennsylvania for innovative commissary technology. The facility utilizes the Oasis optical scanning commissary system. Inmates simply fill out special order forms that are read by the scanner, and their purchases are automatically debited from their accounts. Orders are transferred electronically to the Oasis Distribution Center in Altoona, PA, where they are packaged and shipped to the facility for next-day distribution by Oasis staff. Oasis also provides indigent kits to inmates who are without funds. Each year, Oasis covers the cost of the first 1,000 kits.

Oasis Management's distribution center continues to be the most successful and accurate packaging facility in the country. This distribution center helps Oasis with its goal of fulfilling all orders with no shortages or substitutions of products. Consistency provides the uniformity that inmates are used to within the facility. This increases sales and commission dollars back to the facility. Last year, inmates at Dauphin County Prison consumed 14,196 Snickers bars. If we placed all those candy bars in a straight line, they would stretch for almost a mile!

We are always glad to help Dauphin County Prison. Oasis Management Systems, Inc., has been a Platinum Sponsor of the local Dauphin County Charity Golf Outing since its inception. Warden DeRose and his staff never fail to put on an outstanding event. Our mission is to provide a quality commissary program and continue to help Dauphin County Prison remain a showplace for innovative technology by streamlining information and service. It is this type of reference that allows our company to grow in this specialized market.

DAUPHIN COUNTY PRISON
YEAR-END REPORT
2011

PART 8

**WORK
RELEASE**

DIRECTOR

Matthew A. Miller

DEPUTY DIRECTORS

Andrew C. Bacha

Travis P. Hock

FISCAL MANAGER

Miles C. Miller

PRESIDENT JUDGE

Todd A. Hoover, Dauphin County Court of Common Pleas

**WORK RELEASE
YEAR-END MESSAGE
2011**

The Dauphin County Work Release Center became a separate stand-alone facility from the Dauphin County Prison in 1996. Under the supervision of the Dauphin County Adult Probation & Parole Department, it was a court-supervised community corrections center with an incarceration capacity of 360 male offenders under the jurisdiction of the Dauphin County Court. On July 1, 2007, the Work Release Center officially became its own department separate from the Adult Probation & Parole Department and, in 2008, Matthew A. Miller was promoted to Director of the Dauphin County Work Release Center. Under the Court's continued direction, qualified staff has been hired, the budget has been managed effectively, and the normal day-to-day operations of the Work Release program have continued.

Dauphin County Work Release Center Mission Statement

The mission of the Dauphin County Work Release Center is to ensure the safety of the community by providing intensive supervision of non-incarcerated inmates and enforcing special conditions imposed by the Courts.

We strive to encourage accountability and reduce recidivism rates by supplying residents with access to social service agencies as well as community based resources that offer educational, motivational, and job skills based programs.

We believe that by giving residents the opportunity to maintain their employment while paying their debt to society they will come out of the experience as more responsible, viable members of our community.

Work Release inmates are expected to maintain full-time employment and encouraged to secure part-time employment, as well, to satisfy obligations to the Court, their families, and themselves. This prepares offenders by minimizing their financial obligations upon release and provides structure and stability as they return to their communities. While at the Work Release Center, residents pay for their housing costs (rent), prepare their own food, arrange for their own transportation, purchase and clean their own clothing, and are primarily responsible for their own health care. This equates to a huge monetary savings for the taxpayers of Dauphin County.

2011 Fiscal Highlights of the Work Release Program

Work Release Total Revenue: \$1,268,756.07

Rent Fees Collected: \$700,279.83

Child Support Fees Collected: \$74,068.93

(Collected through the WRC on top of support that residents paid via wage attachment)

Fines, Costs, Fees, & Restitution: \$246,625.65

Fees Collected for Other County Agencies: \$7,499.05

Transportation Fees: \$49,888.14

Vending: \$107,627.50

GPS Electronic Monitoring: \$28,900.71

DCP Housing/Medical: \$66,523.27

Work Release Transition

On December 30, 2010, the staff of the Dauphin County Work Release Center assumed custody, care, and control of the Female Work Release inmate population housed in the Woodside building previously managed by The PROGRAM – It's About Change ("The PROGRAM"). Female Work Release inmates are now subject to the policies and procedures of the Dauphin County Work Release Center. During the 2011 calendar year, the staff of the Work Release Center worked at the Woodside Building in anticipation of construction renovations and improvements to the Work Release Center at 919 Gibson Boulevard, Steelton, PA, which is where the Female Work Release population will be housed in 2012.

In May of 2011, renovation of the former Male Work Release Center that was built in 1996 started. This was accomplished by transferring the existing male population to the bigger Male Work Release Center constructed in 1999. With an anticipated completion date of November 2011, the renovated Work Release Center will have a capacity to house 74 female Work Release inmates and necessary administrative offices. Upon completion of the renovated Female Work Release Center, needed renovations will also occur to the existing Male Work Release Center. The renovations are scheduled to be completed in May of 2012 and will be able to house 274 male Work Release inmates for a total capacity of 348 Work Release inmates.

This transition has led to an improved direct-commitment policy and procedure. For many years, the direct-commitment procedure of the Work Release Center did not have clear reporting instructions in which both the Work Release Center and the Prison could clearly track and monitor inmate sentences. With cooperation from the Work Release Center, the Court, and the Prison, a clear direct-commitment procedure was developed and approved by the Court effective January 1, 2011. Effective that date, all Work Release inmates directly

committed to the Work Release Center became subject to an improved health assessment, devised in part by PrimeCare Medical, Inc., and processed at both the Work Release Center and Dauphin County Prison. This process ensured the inmate was appropriate for Work Release participation, thereby lessening potential liability to Dauphin County and greatly increased the accuracy of sentencing records maintained between both facilities.

PrimeCare Medical, Inc., Limited Health Services

In February of 2010, the Work Release Center entered into an agreement with PrimeCare Medical, Inc., to provide limited health services at the Work Release Center. Limited medical and health care services are provided during designated times by a nurse, physician's assistant, or doctor from PrimeCare Medical, Inc., as a convenience and to support Work Release inmates improve their overall quality of health. Services include reviewing and dispensing of resident medications, prescribing appropriate medications upon need, evaluating minor health and wellness concerns, and referrals to community medical and health professionals as deemed necessary. As PrimeCare Medical, Inc., is also the full-time provider of health and medical services to inmates incarcerated in Dauphin County Prison, all health care records are more easily accessible to PrimeCare staff when assessing inmate's health care concerns while at Dauphin County Prison and the Work Release Center. This improves the continuum of care when treating inmates whom transfer from DCP to the Work Release Center or vice versa, thereby lessening liability to Dauphin County and improving the overall quality of treatment that an inmate receives.

Employment Transition Team

In April of 2010, the Employment Transition Team (ETT) was created to assist Work Release inmates in obtaining and maintaining employment. By design, four Work Release probation officers provide employment assistance programming to unemployed Work Release inmates. Interviewing skills, resume construction, and mock interviewing are just a few of the topics the ETT covers. Community service is an integral part of the ETT as unemployed inmates are assigned to various community service projects to gauge what type of work ethic they possess. Meanwhile, ETT officers initiate contact with prospective employers to advocate for the hiring of Work Release inmates. By making face-to-face contacts and networking, ETT officers can much better explain the benefits of utilizing a Work Release inmate as an employee and provide a safety net for a potential employer to utilize when questions or concerns arise. Finally, ETT participation is incentive based. While under the supervision of the ETT, Work Release inmates are not permitted to watch television, listen to music, or receive other privileges that those whom are working receive. A daily roll call is conducted at 6:30 a.m. to set goals and tasks for the day and at 9:00 p.m. each evening to review the progress accomplished. When Work Release inmates demonstrate an ability to obtain and sustain employment over a monitored period of time, they are then removed from ETT supervision and granted more privileges accordingly.

2010-2011 ETT Statistics (April 2010 through December 2011)

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| <ul style="list-style-type: none">• Total number of residents supervised under ETT: 1062• Percentage transferred off ETT with employment: 75% (796)• Percentage of job referrals made by ETT staff member: 56% (595)• Top types of employment by Work Release residents: Leisure & Hospitality (40%), Temporary Services (11%), Warehouse/Manufacturing (7%), Construction (7%) |
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Christian Recovery Aftercare Ministries Employment Assistance Program

In 2009, Christian Recovery Aftercare Ministries started providing a non-faith-based employment assistance program at the Work Release Center. This four-week course, instructed one night per week, prepares participants for gainful employment by reviewing interview questions, learning proper resume development, and participating in mock interviews. The CRAM EAP is instructed on site by Juanita Grant of CRAM and is assisted by Work Release PO I Kara Hale. In 2011, 62 men participated in the CRAM EAP; 49 successfully completed the program, and 44 received employment during the class period or shortly thereafter for a 79% rate of completion and 89% rate of hire. Now entering its fourth year at the Work Release Center, the CRAM EAP will look to build on the success of the past three years.

Adult Basic Education/GED Program

In 2008, the Work Release Center approached Harrisburg Area Community College about providing adult basic education services to our male population. The HACC Department of Transitional Studies and Dr. Diana Vereen have been instrumental in identifying Work Release inmates whom are ready for GED testing. Several semesters are held at the Work Release Center throughout the year and our male students attend weeknight preparatory classes in pursuit of their General Equivalency Diploma. Dr. Vereen evaluates each student's progress and, upon successful completion of pre-tests in specific GED components, the Work Release Center pays for the student's registration in his identified GED component test. Through 2010, the WRC has paid for 100 different component tests, of which 81 were successfully passed, which equates to an 81% success rate.

In 2011, the Work Release Center had 19 men participate in the Adult Basic Education/GED Program. Of those 19, 5 were able to successfully complete all GED component tests and obtain their GED. These 19 men took a total of 46 component tests, passing 18 successfully. While not all achieved their GED while in the Work Release Center, they initiated a process with a goal to work towards completing their GED in the future. Additionally, 1 female was able to successfully complete the full battery of tests and obtain her GED through The PROGRAM. The PROGRAM – It's About Change continues to provide valuable services to the Female Work Release inmate population at their community center on a regular basis.

Community Service

Community Service was an integral part of the Work Release Center in 2011. While always having the ability to assist offenders complete court-ordered community service hours and supporting various requests from non-profit agencies, 2011 saw an expansion of our efforts to give back to the community in this fashion. Ongoing support was provided to the following agencies:

- Dauphin County Area Agency on Aging (mowing lawns and Meals on Wheels)
- Dauphin County Recycling Center
- Dauphin County Bulk Storage Facility
- Harrisburg City Parks & Recreation (supporting various city events)
- Harrisburg City Public Works (cleaning blighted neighborhoods)

In addition to the ongoing support provided to the above agencies, the Work Release Center accepted requests for assistance from various non-profit agencies. Many of these non-profit agencies provide our Work Release population with social assistance in the form of food, clothing, and identification vouchers. Being given the opportunity to reciprocate in the form of community service assistance is a welcome opportunity. In 2011, the Work Release Center broke their previous best record of community service performed (20,835 hours in 2010) by completing 23,071 hours of community service from our male population and 6,088 hours from our female population. The grand total of hours performed was 29,159 hours. This could not have been accomplished without the support and dedication of various Work Release staff to coordinate and supervise all of the requested projects supported by the Work Release Center in 2011.

Population Summary

In 2011, the Work Release Center housed 923 males and 192 females for a total of 1,115 Work Release inmates. The overall average length of stay was 68.06 days; for those who were discharged in 2011, the average length of stay was 81.9 days.

WORK RELEASE TOTAL YEARLY POPULATION & AVERAGE

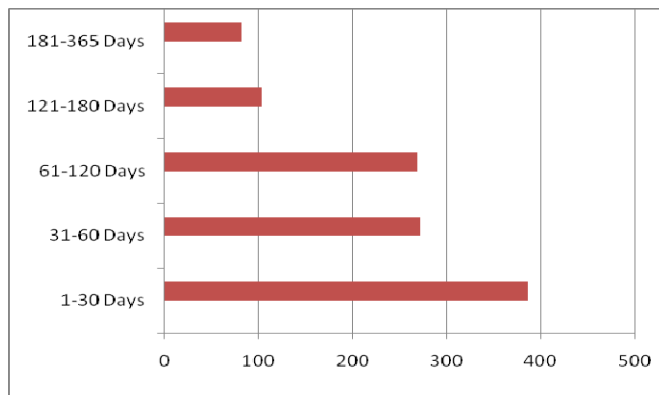
<u>Year</u>	<u>Total Residents</u>	<u>Average Daily Population</u>
2007	1329	291
2008	1363	283
2009	1146	252
2010	875	185
2011 *	923 Male 192 Female 1115 Total	174 Male 32 Female 206 Total

*First year with combined male and female Work Release inmate population

Of the 1,115 Work Release inmates in the program in 2011, 625 were successfully discharged and released from the Work Release Center, while 190 others were still incarcerated there as of 12/31/11. There were 28 Work Release inmates who escaped from the Work Release Center. Of those, 5 were females, who were all apprehended. There were 23 males who escaped, and 21 of those males have been apprehended.

Resident Length of Stay During 2011

by Miles Miller, Fiscal Supervisor



Number of Residents

181-365 Days = 82

121-180 Days = 104

61-120 Days = 269

31-60 Days = 273

1-30 Days = 387

Resident Removed Reasons and Number of Residents Removed in 2011

by Miles Miller, Fiscal Supervisor

